



**City of Converse
Building Department**
406 S. Seguin
Converse, Texas 78109
(210)658-8285 ** Fax (210) 659-3557
Web: www.conversetx.net
Email: buildingclerk@conversetx.net

City of Converse Escrow Account

Establishing an escrow account provides companies and contractors the ability to deposit funds with the City > The City will debit the escrow account for permits, re-inspections or fees associated with the Building Department. Escrow accounts help to speed up the process when a permit is required. A friendly reminder will be sent via e-mail when your account reaches a \$100 or less.

Escrow accounts can be replenished in person or by mail providing cash, check, money order or cashier's check to the Building Department at 407 S. Seguin, Converse, TX. 78109. Deposits made to your escrow account will not be available until the next business day.

The City of Converse will provide you with an escrow account history in October of each year or upon request.

** Escrow accounts not in use for 12 consecutive months will be closed and any remaining balance will be mailed to the address listed below. Any changes to the point of contact information must be made in writing. **

Name of Company/Contractor: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____ Phone # _____

Email Address: _____

Signature

Date: