



Virtual Inspection Certification

I hereby swear and affirm that the photos and/or videos which I have submitted for review in conjunction with the Permit listed below and is a true and accurate documentation of the work performed.

I acknowledge that by submitting inaccurate or incorrect information, photos or videos, I am falsifying official government documents of the City of Converse and may be prosecuted to the fullest extent of the law, which may include fines and citations from the City of Converse and further action from the State of Texas. I also understand that the City of Converse may not accept these photos and/or videos as sufficient and may require a site visit or more photo/video documentation.

*This must be signed along with submitting this virtual inspection request.

SIGNATURE

PERMIT NUMBER: _____ DATE: _____

ADDRESS OF WORK PREFORMED: _____

TYPE OF WORK: _____

NAME OF COMPANY: _____

PRINT NAME OF Master Plumber: _____

LICENSE NUMBER OF Master Plumber: _____

SIGNATURE OF Master Plumber: _____

PHONE NUMBER FOR NEEDED CLAIRIFICATION: _____

EMAIL ADDRESS _____

SCOPE OF WORK (BE SPECIFIC ON WHAT WAS REPAIRED/ REPLACED):

VIRTUAL INSPECTION GUIDELINES:

The purpose of the City of Converse Virtual Inspection Program is to improve efficiency for eligible residential and commercial Underslab/ Floor and Tunnel inspections. The Virtual Inspection Certification must be signed and submitted when submitting the virtual inspection videos and/ or pictures.

How to submit PHOTO/VIDEO for Virtual Inspection:

- Record the photos/video, please review them for focus and content.
- Please name each file you upload to identify the location.
- Take high quality color photos or video so that a proper determination can be made by the Inspector. DO NOT SUBMIT PHOTOCOPIES OF PHOTOS
- If the inspection requires a measurement, a picture of the distance verified by tape measure must be included. If the inspection requires a check of proper slope, a picture with a level showing proper slope must be included.
- For inspections that require systems to be on test, the tests must be inspected with video.
- Please show all work and connections to prevent request for more information.

Email file(s) to:

buildingclerk@conversetx.net

ATTN: INSPECTOR

or

Bring files to the Converse Building department at:

 406 S Seguin

 Converse, TX 78108.

NOTE:

Videos/Photos will be reviewed during business hours. The approval or disapproval notes will be sent via email. The inspector may call you to discuss the photos or video, request additional information or to schedule an on-site or live video inspection, if needed.