



MINUTES
CITY OF CONVERSE
PLANNING & ZONING COMMISSION
MONDAY, MARCH 29, 2021 – 7:00 P.M.
SPECIAL MEETING

Be It Known That the Planning & Zoning Commission of the City of Converse Met for a Special Meeting at the City Council Chambers at 402 South Seguin Street on Monday, March 26, 2021 at 7:00 P.M.

This meeting was conducted **via telephone conference** (from City Council chambers/402 S. Seguin) in order to advance the public health goal of limiting face to face meetings to reduce the spread of the Coronavirus (COVID-19). **There was no in-person public access to the meeting, however, citizens were giving the opportunity to call the toll-free for access or they were able to view the live broadcast at WWW.CONVERSETX.NET.**

1. **CALL TO ORDER: Chairman Steven Brown called the meeting to order at 7:00pm**

2. **ROLL CALL & ESTABLISHMENT OF QUORUM & RECOGNITION OF VISITORS:**

Chairman, Steven Brown, Present	Dorothur O'Donnell, Member, Present
Vice-Chairman, Robert Raney, Present	Jeff Beehler, Member, Present
Billy Ortiz, Member Present	Joan Lindgren, Alternate, Absent
Donnie West, Member, Absent	Danny Muth, Alternate, Present
Ray Garcia, Member, Absent	Councilman Marc Gilbert, Present

ACM Joshua Jones, **Present**
Ismael Segovia, Director of Planning, **Present**
Samantha Lee, Assistant City Secretary, **Present**

3. **INVOCATION & PLEDGE OF ALLEGIANCE:**

Member O'Donnell provided a prayer for the invocation. Chairman Brown led the Pledge of Allegiance

4. **CITIZENS TO BE HEARD:**

None – Open at 7:04pm, Closed at 7:05pm

5. **NEW BUSINESS:**

Discussion, Appropriate Action and Consideration of Preliminary Plat #2020-207, Knox Ridge Phase 3, Unit 4, Establishing 83 Residential Lots on 15.55 Acres out of 139.55 Acre tract; Recorded in Volume 18600, Page, 181-189 in the Official Public Records of Bexar County, Texas, Out of the Luke Bust Survey No. 37, Abstract No. 45, County Block 5089, Bexar County, Texas.

Member Beehler motioned to approved, Vice-Charmain Raney 2nd motion; all voted in favor; motion passed

6. NEW BUSINESS:

Discussion and Appropriate Action to Consider a Variance Request from Mr. Austin T. Steven (Austin T. Builders) for 707 Janice Drive to allow construction of a new house that will not be in conformance with the rear yard setback requirements specified in the Code-Section 50-137 Area Regulations, (d) Rear Yard.

Vice-Chairman Raney made a motion to approved; Member Beehler 2nd motion; all voted in favor; motion passed

7. REPORT BY COUNCIL LIAISON:

City Councilman Gilbert reported that the second public hearing on the upcoming annexation will take place Tuesday April 6th. He notified the commission that the City will holding several Question-and-Answer sessions at the City Park in regards to the annexation. The dates can be found on the website.

8. REPORT BY CITY STAFF LIAISON:

Assistant City Manager Jones notified that there would be some comprehensive updates done to the zoning ordinances and they will be changing the internal processes to streamline services.

9. DISCUSSION OF FUTURE AGENDA ITEM/ITEMS OF INTEREST BY P&Z BOARD MEMBERS:

None

10. NEXT PLANNING AND ZONING COMMISSION MEETING

Regular meeting to be held April 19, 2021

11. ADJOURMENT

Meeting adjourned at 7:45pm