



MINUTES
CITY OF CONVERSE, TEXAS
BUILDING & STANDARDS COMMISSION
WEDNESDAY, JANUARY 27, 2021 – 6:30 P.M.

Be It Known that the Building & Standards Commission of the City of Converse met in a teleconference meeting on Wednesday, October 28, 2020 at 6:30 p.m. to discuss various items on the agenda.

1. Call Building and Standards Commission Meeting to Order.
Chairman Caton called the meeting to order at approximately 6:34 p.m.

2. Roll Call and Recognition of Visitors.
Present:
Chairman, Richard Caton
Vice Chair, Linda Dougherty, logged in at 6:45 p.m.
Commissioner, Patrick O’Leary
Commissioner, Bennett Rosin
Commissioner, Eunice Williams
Alternate Commissioner, Katherine Gibbs; logged in at 7:00 p.m.
Council Liaison, Richard Wendt
City Staff:
Assistant City Manager, Joshua Jones
Community Development Director, John Quintanilla
Recording Secretary, Odie Martinez
Absent: *None*
Visitors: *Mr. Rodney Nunn, Property Management of NuStart Home Solutions*
Sonja Moody, Assistant to Rodney Nunn

3. Citizens to be Heard: (Limit 3 Minutes) *None.*

4. Introduction of New Commission Members (Eunice Williams) & (Bennett Rosin).
No Action required.

5. Introduction of the City of Converse Assistant City Manager (Joshua Jones).
No Action required.

6. Approve Building and Standards Minutes of October 28, 2020 Commission Meeting.
Item Tabled.

7. Discussion and Appropriate Action Regarding Structures and Properties not in compliance with Chapter 8, Building Regulations, Section 8-1 (a) 6- International Property Maintenance; Sec. 303.1 Swimming Pools, and International Swimming Pool & Spa code 2018; Sec. 302.8. Maintenance. Pools and Spas shall be maintained in a clean & sanitary condition, and in good repair.
 - A. 707 Willow Dr. – Pool.

Commissioner O’Leary made a motion to;

- *Notify the city when tenants move out.*
- *Submit three proposals with dollar figures along with a time frame to determine when the pool will be accomplished or in-compliant.*

Vice Chair Dougherty second the motion with the stipulation that in one of the options they provide a plan of the garden with the pond as described during discussion.

As Chairman Caton proceeded with the motion, Commissioner O’Leary put a halt to the motion and, addressed setting a timeline. Ms. Sonja Moody requested if at all possible, can the time frame be determined once the tenants move out? There is no set date as to when tenants will be moving out as of today.

Commissioner O’Leary accepted Ms. Moody’s request. Chairman Caton moved forward carrying the motion. Motion passed.

8. Discussion and Appropriate Action Regarding Structures and Properties not in compliance with Chapter 8, Building Regulations, Section 8-1 (a) 6- International Property Maintenance; Chapter 3 General Requirements.
 - A. 707 Willow Dr. – Shed
 - B. 707 Willow Dr. – Windows
 - C. 707 Willow Dr. – Fence

Commissioner O’Leary made a motion to allow 2 weeks from January 27, 2021 until February 13, 2021 to have items 8A Shed; 8B Windows and 8C Fence in compliant; seconded by Vice Chair, Linda Dougherty. Motion passed.

9. Preliminary Discussion on Privately Owned Pools.
No Action required.

10. City Council Liaison and Assistant City Manager Reports:
In consideration of Texas Attorney General Opinion AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information; or recitation of existing policy. Any deliberation of or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

- A. City Council Liaison’s Report
- B. Report by Assistant City Manager
- C. Report & Discussion of Future Agenda Items

11. Building and Standards Commission Meeting to be called by the Chair (Richard Caton).

12. Adjournment. *Meeting adjourned at approximately 8:20 p.m.*