



MINUTES
CITY OF CONVERSE, TEXAS
BUILDING & STANDARDS COMMISSION
Wednesday, January 29, 2020 – 6:30 P.M.

The Building & Standards Commission of the City of Converse met in a regular meeting at Central Fire Station in the Training Room located at 602 Toepperwein Rd., on Wednesday, January 29, 2020 at 6:30 p.m. to discuss various items on the agenda.

1. Call Building and Standards Commission Meeting to Order.
Chairman Caton called the meeting to order at approximately 6:31 pm.
2. Pledge of Allegiance. *To the United States American Flag.*
3. Roll Call and Recognition of Visitors.
Present:
Chairman, Richard Caton
Vice Chair, Linda Dougherty
Commissioner, Patrick O'Leary
Alternate Commissioner, Katherine Gibbs
City Council Liaison, Councilwoman Nancy Droneburg
Assistant City Manager, Manny Longoria (conflict with the schedule)
Recording Secretary, Odie Martinez
Absent:
Commissioner, Lee Ann Ferguson; unexcused
Alternate Commissioner, Shawn Russell; excused
Visitors:
Fire Chief Valdez and Rudy Martinez
4. Citizens to be Heard: (Limit 3 Minutes). *None.*
5. Approve Building and Standards Minutes of October 30, 2019 Commission Meeting.
Commissioner O'Leary made a motion to approve the minutes of October 30, 2019; seconded by Vice Chair Dougherty. Motion passed.
6. Status on 306 Michelle Dr.
No Action required.
7. Discussion on Rental Registration & Inspection Programs (Fire Chief, Luis Valdez)
No Action required.
8. Discussion and Appropriate Action Regarding Structures and Properties not in compliance with Chapter 8, Building Regulations, Section 8-1 (a) 6- International Property Maintenance; Chapter 3 General Requirements, and Sec. 18-132 Property Maintenance & Appearance of the City of Converse Municipal Codes.

A. 707 Willow Dr. Sec. 18-132 (A 5) & Sec. 8-224 Standards Maintenance – Fence
Vice Chair Dougherty made a motion to allow 15 days to repair the fence, if at the 16th day the fence remains in disrepair, a penalty fine of 100.00/per day shall apply; seconded by Alternate Commissioner Gibbs. Motion passed.

B. 707 Willow Dr. Sec. 18-132 (A 6) - Mailbox
*Alternate Commissioner Gibbs made a motion to acknowledged mailbox has been repaired; and remove stone bricks from the yard. Alternate Commissioner Gibbs withdrew motion.
Commissioner O’Leary made a motion that the mailbox is in compliant; seconded by Vice Chair Dougherty. Motion passed.*

C. 707 Willow Dr. Sec. 18- 97-18-101 and Sec. 18-132 (A 8) - Junk Vehicle
Alternate Commissioner Gibbs made a motion to have the junk vehicle removed by February 3, 2020; Seconded by Vice Chair Dougherty. Motion passed.

D. 707 Willow Dr. Sec. 108.1.5 Dangerous Structure or premises – Shed
Vice Chair Dougherty made a motion to allow 15 days to board up and secure the top window of the shed; seconded by Commissioner O’Leary. Motion passed.

E. 707 Willow Dr. Sec. 341.011 Nuisance (7) Stagnant water. “Texas Health & Safety Code”
Alternate Commissioner Gibbs made a motion to;

- *Pump water out of the pool*
- *Allow a Code Enforcement Officer access to inspect the pool periodically.*
- *Allow 60 days to have a firm plan in place for a final solution of the pool.*

Seconded by Vice Chair Dougherty. Motion passed.

9. City Council Liaison and Assistant City Manager Reports:

In consideration of Texas Attorney General Opinion AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information; or recitation of existing policy. Any deliberation of or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

A. City Council Liaison’s Report

- *Garbage bill increasing by .45 cents.*
- *Water line on Kneupper near Masonary getting replaced.*
- *Rocket lane expanding to 5 lanes.*

B. Report by Assistant City Manager

Nothing to report.

C. Report & Discussion of Future Agenda Items.

707 Willow Dr.

9. Building and Standards Commission Meeting to be called by the Chair (Richard Caton).

10. Adjournment. *Meeting adjourned at approximately 8:18.*