



Minutes
PARKS AND ENVIRONMENTAL COMMISSION MEETING
June 3, 2019
6:00 P.M.

1. Call To Order. (Vice-Chairman Buckley)
The meeting was called to order by Chairman Perez at 6:01p.m.
2. Opening Ceremonies. (Chairman Perez)
 - a. Pledge of Allegiance.
 - b. Moment of silence.
3. Roll Call, Establishment of Quorum & Recognition of Visitors. (Chairman Perez)

Members present:

Sam Perez- Chairman
Marcelo Buckley- Vice Chairman
Wenceslao Santiago- Commission Member
Ra'Chel Buchwalter- Commission Member
Jeff Flinn- Commission Member
Chris Reed- Alternate Member
Susan Cassidy- Alternate Member
Jeff Beehler- Acting Liaison Council Place 5 MPT

Staff Members Present:

LeAnn Piatt- City Manager
Heather Weidenbach- Event Coordinator
Mark Velasquez- Public Works Director
Vanessa Limones- Recording Secretary

Special Guest:

Mayor Al Suarez

Excused:

Kate Silvas- Parks and Environmental Commission Liaison
LaTosha Clark- Commission Secretary

4. Citizens to be heard: This time is provided for citizens to address the Parks and Environmental Commission on any issues and concerns under the commission's purview. No Parks and Environmental Commission discussion or action can be taken if an item is not on the Agenda. Please state your name and address for the record. Remarks should be limited to three minutes (3 min.)

5. Discussion and Appropriate Action on the Commissions Minutes. (Chairman Perez)
 - a. May 13, 2019 Minutes
Motion to Approve: Mr. Flinn
Second: Mr. Buckley
Motion Approved
6. Swearing In of All Appointed Members to the Parks and Environmental Commission. (Mayor Al Suarez)
Mayor Al Suarez swore in Parks and Environmental Commission members.
7. During the discussion of Parks and Environmental name change to Parks and Recreation, City Manager LeAnn Piatt stated that this would have to go to city council to get approval.
8. After the discussion of item # 7, Mr. Wenceslao Santiago dismissed himself from the board and took a seat as a citizen.
9. Discussion and Appropriate Action on food selection for Back to School Bash. (Chairman Perez)
Commission members discussed and decided to do hot dogs, chips, soda, water and sno-cones for Back to School Bash.
Motion to Approve: Mr. Buckley
Second: Mr. Flinn
Motion Approved
10. Discussion and Appropriate Action on selecting one member to volunteer for bounce house and one member for bungee run at Back to School Bash. (Chairman Perez)
Motion to Approve: Mr. Flinn made motion to for Ra'Chel to volunteer for bounce house and himself for bungee run.
Second: Chris Reed
Motion Approved
11. Discussion and Appropriate Action on possible time and day change for Parks and Environmental meetings. (Vice-Chairman Buckley)
Motion to Approve: Chris Reed made motion to keep time and day as is, second Monday of the month at 6pm.
Second: Mr. Buckley
Motion Approved
12. Report from the Public Works Department (Mark Velasquez)
City Park
 - New area at City Lake has opened and ribbon cutting ceremony was 5/31/19.
 - Ball field #6 was hydro seeded, fence should be completed tomorrow, we will begin watering the fields, dug outs roofing will be worked on in house and bleacher stands will be ordered soon.
 - Shade structure for the fitness court has been ordered and will be installed.

North Park

- Due to concerns of weeds growing at new fields a weak herbicide was applied for the weeds and as expected it shocked the grass, the grass is not dead but no more herbicide will be applied until the grass starts to grow.
- Second order of ADA fixtures for restrooms is in and we will be scheduling the work for in house completion. The ADA partitions will also be ordered soon.
- Meeting tentatively scheduled for end of this week to go over road and parking area repairs at Parks and City roads.

13. Report from Jeff Beehler Council Place 5 MPT reporting for City Council Liaison (Councilwoman Kate Silvas).

- Memorial Day Event was held at City Hall Monday, May 27th, 2019.

14. Agenda Items for next meeting.

- a. Discussion on Back to School Bash
- b. Updates on park library from Ra'Chel Buchwalter and Joy Algate
- c. Discussion and Appropriate Action on Parks and Environmental Commission name change to Parks and Recreation Commission.

15. Set date and time for next meeting.

July 8, 2019, 6:00 PM at City Council Chambers.

16. Adjournment.

The meeting was adjourned at 6:46 p.m.

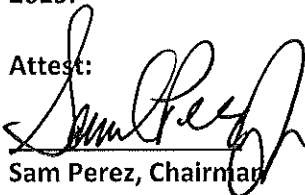
CERTIFICATION

The Parks and Environmental Commission of the City of Converse Met for a Regular Meeting at City Hall Conference Room Located at 405 S. Seguin Road to Discuss and Act on the Agenda Items listed above:

CERTIFICATION

Passed and approved by the Parks and Environmental Commission this 12 day of Aug, 2019.

Attest:


Sam Perez, Chairman