



CITY OF CONVERSE
CITY ADMINISTRATION

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MINUTES
CITY OF CONVERSE
PLANNING & ZONING COMMISSION
NOVEMBER 18, 2013 - 7:00 P.M.

The Planning & Zoning Commission of the City of Converse met in a regular meeting at the City Hall Conference Room located at 405 S. Seguin Street on Monday, October 18, 2013 at 7:00 p.m. to discuss various items on the agenda.

1. Call Planning & Zoning Commission Meeting to Order.

Chairman Browning called the meeting to order at approximately 7:01 p.m.

2. Roll Call

Robert Browning, Chairman, *Present*
Donnie West, Vice Chairman, *Present*
Robert Raney, Member, *Present*
Cynthia Turner, Member, *Present*
Richard Fink Sr., Member, *Present*

Michael Roberts, Member, *Present*
Jeff Beehler, Member, *Present*
Mayor Pro-Tem Randy Pannell as Liaison
John Quintanilla, AC Manager
Odie Martinez, Secretary

3. Invocation & Pledge of Allegiance.

Invocation was announced by Vice-Chair West followed by the Pledge of Allegiance.

4. Citizens to Be Heard. (3 min. limit)

None.

5. Discussion and Appropriate Action to Approve the Planning & Zoning Minutes for October 21, 2013.

Member Beehler made a motion to approve item #5; Seconded by Member Raney. Motion passed unanimously. One abstained by Chairman Browning, not present at the October 21st meeting.

6. Discussion and Appropriate Action on a Request to Approve the Preliminary Plat # 135 known as "FPN Corporate Subdivision". (Assistant City Manager) (City Engineer)

Assistant City Manager asked Mr. Turner if a drawing of the building can be brought back to the next Planning & Zoning meeting scheduled for December 9th along with the Final Plat. Members then discussed traffic for the location of the building.

Staff recommends approval.

Member Raney made a motion to approve item #6; Seconded by Member Turner. Motion passed unanimously.

7. Discussion and Appropriate Action to Approve a Request for a Variance by the Property Owner from City of Converse Codification Section 40-5, the requirement that no building be constructed, encroach upon or project into the building setback. The proposed deck adjacent to an existing pool is to be built at the home located at 10125 Trappers Ridge (CB 5052D BLK 81, Lot 71, CIMARRON II SUBDIVISION (PID 304606)), Converse, Texas 78109. (Assistant City Manager)

Member Raney made a motion to approve item #7; Seconded by Member Robert. Motion passed with 6 votes (Raney, Robert, Turner, Fink, West, Beehler) and 1 oppose (Browning)

8. Report by the City Council Liaison.

- Candidates (Kathy Richel re-elected place 1, Deborah James elected place 3, Rick Davis elected place 5)
- Councilmember Steve Brown has been hospitalized.
- Re-assignment of Liaisons
- December 11th Commissions Dinner at Papa Dantes 6:30 p.m.

9. Report by Assistant City Manager.

- Variance Request for December 9th meeting
- Meeting will be scheduled at 402 S. Seguin, Council Chambers
- FPN Corporation Subdivision Final Plat 135

10. Next Planning & Zoning Commission Meeting will be December 16, 2013 at 405 S. Seguin.

Chairman Browning announced the next Planning and Zoning meeting.

11. Adjournment.

Meeting adjourned at approximately 7:35 p.m.