



Expanding Horizons

CITY OF CONVERSE
CITY ADMINISTRATION

403 S. Seguin
Converse, Texas 78109
(210) 658-5356
Fax: 659-0964
www.conversetx.net

MINUTES
SPECIAL CALLED MEETING OF THE
CITY OF CONVERSE CITY COUNCIL
November 14, 2013 - 7:00 PM

Be it known that the City Council of the City Of Converse met for a Special Called Meeting at the City Hall Conference Room at 407 South Seguin Street on Thursday, November 14, 2013 at 7:00 PM. A quorum of the following commissions may be present: Beautification & Environmental, Building & Standards, Economic Development Corporation, Park & Recreation and Planning & Zoning.

1. **CALL TO ORDER.**

Mayor Suarez called the Special Meeting to order at 7:02 PM.

2. **INVOCATION**

The invocation was led by Pastor Donnie West, Church on the Rise, International.

3. **PLEDGE OF ALLEGIANCE.**

Mayor Suarez led the pledge of allegiance to the U.S. Flag and the Texas Flag.

3. **ROLL CALL, ESTABLISHMENT OF QUORUM & RECOGNITION OF VISITORS.**

Mayor Al Suarez

Mayor Pro Tem Randy Pannell, Place 4

Councilwoman Kathy Richel, Place 1

Councilwoman Renee Paschall, Place 2

Mr. Felix Arambula, City Attorney

Ms. Holly Nagy, City Secretary

Councilwoman Deborah James, Place 3

Councilman Rick Davis, Place 5

Councilman Steve Brown, Place 6

Ms. Shawna D. Burkhart, City Manager

4. **SPECIAL CONSIDERATION ITEMS:**

- A. Discussion and Appropriate Action on Resolution No. 694 that Authorizes Action to Canvass City Election Votes and Certification of Results in Accordance with the Texas Election Code and City Charter. (Mayor Suarez)

-Mayor Suarez read the canvassing results.

City of Converse Mayor:

| | |
|--------------|-----|
| Al Suarez | 530 |
| Jon Lindgren | 297 |
| Steve Brown | 200 |

Council Place 1:

Kathy Richel 580
George Reyes 327

Council Place 3:

Fernando S. Aranda 332
Deborah James 579

Council Place 5:

Joseph Guastella 315
Rick Davis 597

Official Canvas of Returns-

Mayor- Al Suarez
Council Place 1- Kathy Richel
Council Place 3- Deborah James
Council Place 5- Rick Davis

Councilwoman Paschall made a motion of approval of Resolution 694 Authorizing Action to Canvass City Election Votes Mayor Pro Tem Pannell seconded the motion. The vote was unanimous. The motion carried.

B. Action to Swear in Mayor Al Suarez.

Mr. Al Suarez was sworn in to the position of Mayor by the Honorable Frank Dickson, Jr. Presiding Municipal Court Judge.

C. Action to Swear in Councilwoman Kathy Richel, City Council Place 1.

Ms. Kathy Richel was sworn in to the City Council Place 1 by the Honorable Frank Dickson, Jr. Presiding Municipal Court Judge.

D. Action to Swear in Councilwoman Deborah James, City Council Place 3.

Ms. Deborah James was sworn in to the City Council Place 3 by the Honorable Frank Dickson, Jr. Presiding Municipal Court Judge.

E. Action to Swear in Councilman Rick Davis, City Council Place 5.

Mr. Rick Davis was sworn in to the City Council Place 5 by the Honorable Frank Dickson, Jr. Presiding Municipal Court Judge.

F. Recognition of Departing City Councilman Joseph Guastella.

5. CITIZENS TO BE HEARD.

This time is provided for Citizens to address City Council on any issues and concerns. No City Council discussion or action can be taken if the item is not on the Agenda. Please limit your remarks to three (3) minutes and state your name and address for the record.

- Celeste Morris- 9014 Arabian King
- Welcome new council members.
- Thank you for volunteering for the City.

6. NEW BUSINESS

A. Discussion and Appropriate Action to Approve a Contract for Park Usage between St. Monica's Catholic Youth Organization (CYO) and the City of Converse for Calendar Year 2014. (City Manager).

- Areas of concern between the schedules of JYSF and CYO.
- Agreement was made between the two groups.
- Date will be changed at the bottom of contracts.
- Signature of Mayor is authorized by Charter.

Mayor Pro Tem Pannell made a Motion to approve the contract for CYO CY 2014;

B. Discussion and Appropriate Action Approving a Contract for Baseball/Softball Park Usage between Judson Youth Sports Foundation (JYSF) and the City of Converse for Calendar Year 2013. (City Manager).

- Usual JYSF Annual Contracts with minor schedule changes.
- Conflicts worked out.
- 2013 date is due to ongoing work in progress, finally finalized with JYSF.
- This contract is for the remaining few months of the CY 2013.
- Contracts will be reviewed by the City Attorney.

Mayor Pro Tem Pannell made a Motion to approve the contract for JYSF Baseball/Softball CY 2013; Seconded by Councilman Brown. The vote was unanimous. The motion carried.

(Due to time constraints of the City Engineer the agenda items moved out of order)

G. Discussion and Appropriate Action for the Review and Preliminary Acceptance of MacArthur Park Unit 4A. (Assistant City Manager)

- Punch list that was provided by Vickery and Associates has been satisfactorily completed.

Councilwoman Paschall made a motion to accept MacArthur Park Unit 4A as presented; Councilwoman James seconded the motion. The motion was unanimous. The motion carried.

I. Discussion and Appropriate Action to Approve a Request for a Variance by the Property Owner from City of Converse Codification Section 40-302, the requirement that curbs and gutters and sidewalks shall be installed by the subdivider on both sides of all interior streets, and on the subdivision side of all adjoining streets forming part of the boundary of the subdivision. All lots must front upon concrete sidewalks which shall be at least four feet in width. All corner lots shall have such sidewalks on both the front and side with ADA ramps. All sidewalks must be ADA compliant. The proposed flatwork is required by ordinance to be built around the JISD Copperfield Elementary School located at 7595 East Loop 1604 (CB 5064 P-4, (4.5243) P-4A (1.5752) ABS 497 & CB 5069 P-1B ABS 192(PID 311639)), Converse, Texas 78109. (Assistant City Manager)

- Daniel Kirschner present for JISD.

- October 21, 2013 – Before Planning & Zoning
- Agreements made for 5 sections of sidewalk identified in presented drawing.
- City Staff supports variance request.

Mayor Pro Tem Pannell made a motion to accept the variance request as presented; Councilwoman Paschall seconded the motion. The motion was unanimous. The motion carried.

C. Discussion and Appropriate Action Approving a Contract for Football/Cheerleading Park Usage between Judson Youth Sports Foundation (JYSF) and the City of Converse for Calendar Year 2013. (City Manager).

Councilwoman James made a Motion to approve the contract for JYSF Football/Cheerleading CY 2013; seconded by Councilwoman Paschall.

D. Discussion and Appropriate Action Approving a Contract for Baseball/Softball Park Usage between Judson Youth Sports Foundation (JYSF) and the City of Converse for Calendar Year 2014. (City Manager).

- Mimics previous contracts just for different Fiscal Year.
- Adjustment for date will be made.

Mayor Pro Tem Pannell made a Motion to approve the contract for JYSF Baseball/Softball CY 2014; Seconded by Councilman Brown, the motion was unanimous. The motion carried.

E. Discussion and Appropriate Action Approving a Contract for Football/Cheerleading Park Usage between Judson Youth Sports Foundation (JYSF) and the City of Converse for Calendar Year 2014. (City Manager).

- Mimics previous contracts just for different Calendar Year.
- Adjustment for date will be made.

Mayor Pro Tem Pannell made a Motion to approve the contract for JYSF Football/Cheerleading CY 2014; seconded by Councilwoman James, the motion was unanimous. The motion carried.

F. Discussion and Appropriate Action Approving the 2014 Holiday Schedule. (City Manager)

Councilman Brown made a motion to approve the 2014 Holiday Schedule; seconded by Councilwoman James, the motion was unanimous. The motion carried.

G. Discussion and Appropriate Action for the Voting Phase of Selection Process for Election of Bexar Appraisal District Board of Directors. (City Manager)

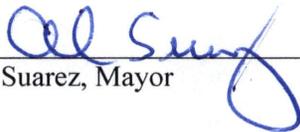
- Bexar Appraisal District allows the City to vote toward selecting the Board of Directors.
- Votes can be divided.
- City of Converse has 11 votes.
- 6 votes for Denver McClendon (JISD).
- 5 votes for Jose Macias (Alamo Community College).
- Will be brought back by Resolution at the December 3, 2013 City Council Meeting.

Councilwoman Paschall made a motion to approve the two nominees for the Election of Bexar Appraisal District Board of Directors, seconded by Councilwoman James, the motion was unanimous. The motion carried.

6. ADJOURNMENT.

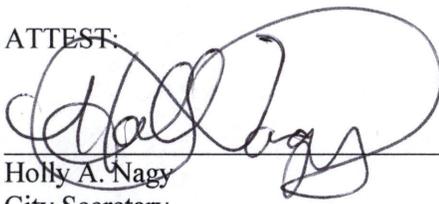
Mayor Suarez adjourned the meeting at 8:27 PM.

PASSED AND APPROVED THIS 3rd DAY OF DECEMBER 2013.



Al Suarez, Mayor

ATTEST:



Holly A. Nagy
City Secretary