CONVERSE TEXAS — Expanding Horizons

CITY OF CONVERSE
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AGENDA FOR CITY OF CONVERSE
BUILDING AND STANDARDS COMMISSION
May 29, 2013 - 6:30 P.M.

Be it kknown that the Converse Building and Standards Commission met in Regular Session on Wednesday, May 29, 2013, starting at 6:30 P.M. in The Converse Conference Room #1, 405 S. Seguin Street to Discuss and Act On The Agenda Provided Below. A quorum of the following commissions may be present: City Council, Planning and Zoning, Beautification & Environmental, Economic Development Corporation, and Parks & Recreation.

1. Call Building and Standards Commission Meeting to Order.

Chairman Lacarde called the Building and Standards Commission meeting to order at 7:00 PM.

2. Roll Call & Recognition of Visitors.

Members present: Chairman Lacarde, Member Shadron, Member Storment, Member Lindgren, Member Caton, Member Littrell, Councilman Brown, Assistant City Manager John Quintanilla, City Manager Shawna Burkhart, Felix Arambula representing the City Attorney' office and City Secretary, Jackie Gaines.

Chairman Lacarde introduced the visitors and welcomed them to the meeting.

3. Citizens To Be Heard.

Robin Benbrook-302 Avenue A- Ms. Benbrook spoke on disrepair of the four buildings and the vacant lot in front of her home. Ms. Benbrook asked the City to enforce codes to on the properties.

Betty Harkins-302 Kneupper- Ms. Harkins spoke on one of the properties owned by the Tenpenney' regarding The broken windows and kids entering the home after school. The properties in the area are hard to sell because of the conditions of the homes owned by the Tenpenny's.

Mr. Earl Tenpenny of 209 Kneupper-Mr. Kneupper stated he tries to keep the properties mowed and cleaned and was unaware of the situation of the properties. He asked if the City could work with him and give him more time to get the properties into compliance.

4. Approve Building and Standards Minutes for January 30, 2013.

Chairman Lacarde requested approval of the January 30, 2013 Minutes as written without a motion from the Commission.

5. Approve Building and Standards Minutes for February 27, 2013

Mr. Littrell asked for a correction to his name in the Roll Call Item.

Chairman Lacarde requested approval of the February 27, 2013 Minutes with the correction of Mr. Littrell's name without a motion from the Commission.

6. Discussion and Appropriate Action to Appoint a Member to the Building and Standards Commission.

Mr. Richard Caton agreed to move from an alternate member to a regular member. There was no action taken due to the Ordinance stating the City Council appoints Commission members. Councilman Brown will make the recommendation to appoint Mr. Caton as a regular member to the Building and Standards Commission at the City Council at the next meeting.

7. Discussion and Appropriate Action to Elect a Vice-Chair to the Building and Standards Commission.

Mr. Shadron nominated Ms. Joan Lindgren as Vice-Chair to the Building and Standards Commission. Ms. Lindgren accepted the nomination. Six votes, zero oppose. Motion passed unanimously.

8. Discussion and Appropriate Action regarding a residential structure not in compliance with Chapter 8, Article IV, of the Code of Ordinances, City of Converse, Texas:

A. 301 North Street.

Mr. Felix Arambula stated the City cannot take action due to a combination of errors and staff will repost the notices and place this item on the next Building and Standards Agenda.

9. Report by the City Council Liaison on Council Actions.

Councilman Brown gave a briefing on the last two months of Council Meetings. His report included Laura Beehler resigning from City Council Place 5 and the Council voting unanimously to appoint Joe Guastella to fill the unexpired term.

10. Report by the City Staff on Future Building and Standards Actions.

Mr. Quintanilla stated the Tenpenny's properties public notices will be posted in the Herald Newspaper and the property on 7687 Upper Seguin Road will be discussed at the next meeting.

Chairman Lacarde called for a recess at 7:07 PM to convene into Executive Session.

11. EXECUTIVE SESSION.

Chairman Lacarde called the Executive Session to order at 7:10 PM.

A. Executive Session In Accordance With Section 551.071 of the Texas Government Code. Legal consultation with counsel and deliberations related to *7687 Upper Seguin, Converse, Texas 78109*. Closed Meeting.

12. RECONVENE INTO OPEN SESSION.

Chairman Lacarde reconvened the Open Session to order at 7:47 PM.

A. Discussion and Appropriate Action, if any, on item(s) discussed in Executive Session.

Ms. Storment made a motion to approve the action as discussed in Executive Session. Ms. Lindgren seconded the motion. The motion was unanimous.

13. Next Building and Standards Commission Meeting to be Determined.

The Building and Standards Commission meeting will be held June 26, 2013 at 6:30 PM.

14. Adjournment.

Chairman Lacarde adjourned the meeting at 8:00 PM.