



Expanding Horizons

CITY OF CONVERSE
CITY ADMINISTRATION

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MINUTES
CITY OF CONVERSE
BUILDING AND STANDARDS COMMISSION
OCTOBER 30, 2012 - 6:30 P.M.

Be It Known That the Converse Building and Standards Commission met in Regular Session on Tuesday October 30, 2012, starting at 6:30 P.M. in The Converse Conference Room #1, 405 S. Seguin Street to Discuss and Act on the Agenda provided below. A quorum of the following commissions may have been present: City Council, Beautification & Environmental, Economic Development Corporation, and Parks & Recreation.

1. **Call Building and Standards Commission Meeting to Order.**

Vice-Chair Lacarde called the meeting to order at 6:30 PM.

2. **Roll Call.**

Chairman Holden not present for meeting and had scheduled Vice-Chair Lacarde to act as Chairman in her absence. Members present were:

Acting Chair and Vice-Chair Lacarde, Member Shadron, Member Lindgren, Member Storment, Alternate Member Littrell, Alternate Member Caton, Council Liaison Pannell, Assistant City Manager Mr. Quintanilla and City Secretary Ms. Gaines.

3. **Recognition of Visitors.**

Acting Chair Lacarde welcomed Mr. Jon Lindgren, Mr. Amando Garza and Ms. Seferina Garza.

4. **Approve Building and Standards Minutes for September 26, 2012.**

Ms. Storment asked for corrections of typos and asked to have the discussion of the appointment of the member and alternate members be read as consideration to the Council.

Ms. Storment made a motion to approve the Minutes of the September 26, 2012 meeting with corrections. Mr. Shadron seconded the motion. The motion passed with three in favor (Lacarde, Storment and Shadron). The following members were not members for the September 26, 2012 meeting and abstain from voting: Lindgren, Littrell and Caton.

5. **Discussion and Appropriate Action regarding a residential structure not in compliance with Chapter 8, Article IV, of the Code of Ordinances, City of Converse, Texas.**

A. 7687 Upper Seguin

Mr. Quintanilla stated at the last meeting, the Commission had set a couple of bench marks which were to secure ownership information in terms of a Will; Mr. Garza brought the copy of the Will to the meeting.

Building and Standards Minutes of Meeting October 30, 2012

The second instruction from the Commission was to get estimates for demolition. The demolition vendor will look at the structure tomorrow and submit an estimate. Mr. Quintanilla also reported he had received a copy of the notice of intent to enforce judgment from Bexar County in collection of delinquent property taxes. The notice was dated October 11, 2012; giving the family ten days to confirm the amounts due and to make arrangements to pay. The family did not comply with the notice.

The Commission agreed with Mr. Quintanilla on not moving forward with the City to fund any cost for demolition due to the possible sale of the property through Bexar County and to discuss the matter with the City Attorney.

Ms. Storment made a motion to table the item until receiving advice from the City Attorney. Mr. Shadron seconded the motion. The motion to table the item was unanimous.

6. **Report By the City Council Representative on Council Actions.**

Councilman Pannell urged members to vote and announced he was notified by Mayor Suarez that this Building and Standards meeting will be his last to serve as a Council Liaison.

7. **Report By the City Staff on Future Building and Standards Actions.**

Mr. Quintanilla said he will have another case for the Commission that is substandard. The location is in the Placid Mobile Home Park. The Building Official is working with the property manager and has issued a 30 day notice to address the deficiencies.

8. **Next Building and Standards Commission Meeting to be Determined.**

Wednesday, November 28, 2012 at 6:30 PM.

9. **Adjournment.**

Acting Chair Lacarde adjourned the meeting at 6:57 PM.