



*Expanding Horizons*

CITY OF CONVERSE  
CITY ADMINISTRATION

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Minutes  
City of Converse  
Planning & Zoning Commission  
April 16, 2012 - 7:00 P.M.

The Planning and Zoning Commission of the City of Converse met in a regular meeting at the City Council Chambers, 402 S. Seguin Street on Monday, April 16, 2012 at 7:00 p.m. to discuss various items on the agenda.

1. Call Planning & Zoning Commission meeting to order.

At approximately 7:02 p.m. Chairman Browning called the meeting to order.

2. Roll call.

Robert Browning, Chairman  
Donnie West, Vice Chairman  
Joseph Guastella, Member  
Cynthia Turner, Member  
Robert Raney, Member

Richard Fink Sr., Member  
Steve Brown, Council Liaison  
John Quintanilla, AC Manager  
Odie Martinez, Recording Secretary

**Absent:** Michael Roberts (excused)

**Visitors:** Jeff Tondre, City Engineer; Lupe Perez, Director of Utilities Dept.; Jonathan Smith, Assistant Director of Utilities.

3. Invocation & Pledge of Allegiance.

Vice Chair Donnie West announced the invocation followed by the Pledge of Allegiance which was announced by all that were present.

4. Citizens to be heard. (3 min. limit)

None.

5. Discussion and appropriate action to approve Planning & Zoning Minutes for March 12, 2012 meeting.

Vice Chair West addressed a correction was needed. He stated he was present for half of the meeting.

Item # 2 under Roll Call **Incorrect reading:** *V. Chair Donnie West was absent (excused).*

*V. Chair Donnie West's name will be placed under Roll Call as present.*

Member Guastella also had a concerned on the minute's page 3 item #14 which states: *Chapter 10 will be brought back in the next meeting.* (Today's meeting) He also stated he

did not see this item on today's agenda and asked why it was not listed. ACM John Quintanilla responded, "The Council has asked the City Attorney to modify the ordinance with better language and that this would control the 8 Liners". He also stated that this item will probably be at the May Council meeting. Member Guastella stated we should not close this item just leave it as is and approve with corrections.

Minutes were approved with corrections on page 1 item #2.

Member Guastella made a motion to approve item #5 with corrections; Seconded by Member Raney; Motion passed unanimously with five votes (Members Guastella, Raney, West, Fink, Browning), one abstain (Member Turner), one absent (Member Roberts).

6. Public Hearing on the Ten (10) Year Utility Capital Improvement Plan (CIP).

Chairman Browning announced this item is not ready we will skip to item #7.

7. Discussion and appropriate action to approve the Preliminary Re-Plat for the Cimarron Landing Phase II subdivision, Plat #129. (City Engineer) (Assistant City Manager)

ACM, John Quintanilla stated this item needs to be tabled due to the Re-Platting fee not paid on time. This item will be placed at the next meeting. Members voted to table item #7. Chairman Browning announced that before we take action on this item we have one citizen that would like to speak.

Celeste Morris of 9014 Arabian King, Converse TX spoke during this time for one minute.

Member Guastella made a motion to table item #7; Seconded by Member Turner; Motion passed unanimously.

8. Report by City Council Liaison.

Council Liaison Brown announced to the members that Council appreciates all that P&Z does.

- New Member Marc Gilbert was appointed to EDC
- Toll Road 1604
- MPO gives Converse a 2 million dollar grant for Toepperwein Road and needs to be matched by 2016
- Finance Manager is no longer with the city. The city currently has a temporary Finance CPA assisting in the finance department, Mr. Peacock.
- City is currently facing financial challenges
- Next Council meeting will hand out awards to city employees for recognition

Chairman Browning announced we will now begin with item #6.

6. Public Hearing on the Ten (10) Year Utility Capital Improvement Plan (CIP).

*Public Hearing Started at 7:15 p.m.*

ACM, John Quintanilla; Lupe Perez, Utility Director; Jonathan Smith, Utility Director Assistant; Jeff Tondre, City Engineer and Celeste Morris a resident of Converse, Texas spoke during the public hearing.

*Public Hearing ended at 8:12 p.m.*

9. Report by Assistant City Manager.

- Re-Plat #129 for Cimarron will be brought back at the May meeting.

10. Next Planning & Zoning Commission Meeting will be Monday, May 21, 2012.

Chairman Browning announced the next scheduled meeting for May.

11. Adjournment.

Meeting adjourned at approximately 8:13 p.m.