



CITY OF CONVERSE
CITY ADMINISTRATION

403 S. Seguin
Converse, Texas 78109
(210) 658-5356
Fax: 659-0964
www.conversetx.net

MINUTES
PARKS AND RECREATION COMMISSION
February 13, 2012
6:30 P.M.

The Parks and Recreation Commission of the City of Converse Met for a Regular Meeting in the City Council Chambers at 402 South Seguin Street to Discuss the Following Agenda Items:

1. Call Meeting to Order.

Chairman Stubbs called the meeting to order at 6:33 p.m.

2. Roll Call and Recognition of Visitors.

Mr. Leon Stubbs, Chairman	Mr. Sam Perez, Vice-Chairman
Mr. Everet Taylor, Member	Mr. Steve Bissell, Member
Mr. John Shadron, Member	Councilwoman Kathy Richel, Liaison
Mr. Karl Hoppes, Director of Facilities	Ms. Krissy Rendon, Secretary

Members not present, Councilwoman Ms. Kathy Richel, Ms Janie Olds sent in her resignation

No visitors present

Alternate Member, Mr. John Shadron, was a voting member for this meeting. Mr John Shadron left at 7:30.

3. Citizens to be Heard. This Time is Provided for Citizens to Address Parks and Recreation Commission on Any Issues and Concerns. No Parks and Recreation Commission Discussion or Action Can Be Taken if the Item is not on the Agenda. Please Limit Your Remarks to Three (3) Minutes and State Your Name and Address for the Record.

None present.

4. Discussion and Appropriate Action to Approve Minutes of the Parks and Recreation Commission Meeting Conducted January 9, 2012.

Motion to approve the minutes of the Parks and Recreation Commission meeting conducted January 9 2012 was made by Mr. Bissell. Seconded by Mr. Taylor. Motion passed unanimously.

5. Discussion and Appropriate Action of status of Parks and Recreation Chairmanship (Chairman Stubbs)

Chairman Stubbs Chairmanship was approved by City Council.

6. Discussion and Appropriate Action to follow up on the Baha'i Plaque to be placed in the Butterfly Garden (Chairman Stubbs)

Discussion was held regarding wording of plaque, Chairman Stubbs stated that this will be revisited next meeting.

7. Remarks by the Chairman (Chairman Stubbs)

Discussion regarding the success of getting the Movie in the Park started. Discussed Themes and also naming the Parks.

8. Update Discussions for Parks and Recreation Commission Scheduled Events and Fundraisers for 2011 – 2012.

A. Movie in the Park, March 2012. (Vice-Chair Perez and Ms. Harris)

Vice-Chairman Perez reported and confirmed three movie dates for 2012, March 24th, July 14th, and October 20th, were established. Movie times will be from 7:00 p.m. to 10:00 p.m. Three movies will be Kung Foo Panda 2, Penguins of Madagascar, and Dolphin Tales. Kung Foo Panda 2 will be the 1st movie shown in March. Logistics were discussed as to where the screen will be placed. Ms. Harris reported that the Parks and Recreation Commission will provide the concessions and man the booth. Popcorn, hot dogs, sodas, candy and water were discussed to be served at the Movies in the Park. Discussion to put advertisements on the water bills, City Message boards, as well as the daycares in the area. Mr. Karl Hoppes stated that City Park be the best place to have the Movies in the Park.

B. Walking Trail at North Park Project

Discussion was held regarding a Grant being sought to fund the walking trail. This item is placed on hold until May so the Commission can wait to see if the Grant is awarded.

9. Discussion and appropriate Action to Approve a Plan to host Monthly Flea Markets in the Park (Location TBD). (Mr. Taylor)

Discussed planning the Flea Markets as a once a year or twice a year event. This event will be discussed further in March.

10. Discussion and Appropriate Action To Approve a Plan to host Concerts in the Park. (Location TBD). (Mr. Bissell)

Discussion included working with a Promoter to bring in the bands and also, working with the B&E Commission. Discussion concluded with this item being put on hold for now and revisit this at a later date.

11. Park Improvement Report from Director of Facilities, Mr. Karl Hoppes.

Mr. Hoppes' reported included the following:

- Installed 1000 ft. of conduit for Restrooms at North Park.
- Installed Five "No Driving/Parking on Grass" signs.
- Working with EDC to receive grant funding for \$68,000.00, which will include walking trail project which could allow for road base/asphalt layering, distance markers, and benches.
- Installed Pet Waste Stations in both Parks
- Parks Department office now has new windows.
- Routine Ball field maintenance is still being done.
- Trailer will be removed from the Park area soon.
- Parks Dept. will be seeding grasses soon.
- Looking at repairs needed for the Swimming Pool so it is ready for the start of this season.

12. Briefing by City Council Liaison.

City Council Liaison was not present at meeting.

13. Discussion of Agenda Items for Next Meeting.

- Discussion for pool and having an event at the Pool.
- Update on the Movie in the Park.
- Update on the Flea Market.
- Update on the Raffle.
- St. Monica contract renewal discussion

14. Set Date and Time for Next Meeting – March 12, 2012 at 6:30 p.m.

Next meeting will be March 12, 2012 at 6:30 p.m., as regularly scheduled.

15. Adjournment.

Chairman Stubbs adjourned the meeting at 7:44 p.m.