CONVERSE TEXAS Expanding Horizons

CITY OF CONVERSE
CITY ADMINISTRATION
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AGENDA
CITY OF CONVERSE
CITY COUNCIL MEETING
October 16, 2012 - 7:00 PM

Be It Known That the City Council of the City Of Converse Will Meet for a Regular Meeting at the City Council Chambers at 402 South Seguin Street on Tuesday, October 16, 2012 at 7:00 PM. A quorum of the following commissions may be present: Beautification & Environmental, Building & Standards, Economic Development Corporation, Park & Recreation and Planning & Zoning.

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE: To the U.S. Flag led by Mayor Suarez
   To the Texas Flag led by Mayor Suarez

4. ROLL CALL AND RECOGNITION OF VISITORS

5. CONSENT AGENDA:

   A. Approve Minutes of City Council Meeting on September 18, 2012.
   B. Receive Minutes for the Economic Development Corporation Meeting on August 14, 2012.
   C. Receive Minutes for the Building & Standards Commission Meeting on May 30, 2012.
   D. Receive Minutes for the Planning & Zoning Commission Meeting on September 17, 2012.
   E. Receive Minutes for the Parks & Recreation Commission Meeting on July 09, 2012.
   F. Re-Appointment of Shawna L. Dowell, City of Converse City Manager as a Board Member of the Cibolo Valley Local Government Corporation (CVLGC) for a Two (2) Year Term Ending November 30, 2014.
   G. Re-Appointment of Lillian LuAnn Holden as a Member of the Building & Standards Commission for a Two (2) Year Term Ending September 30, 2014.
   H. Re-Appointment of Sydney Storment as a Member of the Building & Standards Commission for a Two (2) Year Term Ending September 30, 2014.
   I. Re-Appointment of James Lacarde as a Member of the Building & Standards Commission for a Two (2) Year Term Ending September 30, 2014.
   J. Re-Appointment of Robert Browning as a Member of the Planning & Zoning Commission for a Two (2) Year Term Ending November 30, 2014.

K. Re-Appointment of Richard Fink as a Member of the Planning & Zoning Commission for a Two (2) Year Term Ending November 30, 2014.
L. Re-Appointment of Joseph Guastella as a Member of the Planning & Zoning Commission for a Two (2) Year Term Ending November 30, 2014.
M. Approve June 2012 Financial Statements.
N. Approve June 2012 Investment Report.
O. Approve July 2012 Financial Statements.
P. Approve July 2012 Investment Report.
Q. Approve August 2012 Financial Report
R. Approve August 2012 Investment Report.

6. SPECIAL CONSIDERATION ITEMS:

A. Recognition of Jonathan Smith, Assistant Director of Utilities, Utilities Department, for his Twenty (20) Years of Service to the City of Converse. (Mayor Suarez)

B. Recognition of Robert Kneupper, for his service to the City of Converse Planning Commission. (Mayor Suarez)

C. Recognition of Former Councilman Grant Lopez for his service to the City of Converse City Council. (Mayor Suarez)

D. Recognition of Randolph Air Force Base 12th FTW Vice Wing Commander Colonel Christopher Richardson for his outstanding support to the City of Converse. (Mayor Suarez)

7. CITIZENS TO BE HEARD:

This time is provided for Citizens to address City Council on any issues and concerns. No City Council discussion or action can be taken if the item is not on the Agenda. Please limit your remarks to three (3) minutes and state your name and address for the record.

8. PUBLIC HEARINGS

A. Public Hearing on a Request for a Rezoning on a Parcel of Land located at 9260 FM 78 (CB 5053 P-102B, ABS 745, Property ID # 307012), approximately 1.2870 Acres of Land from B-2-Retail Business/B-3-Commercial to B-4 Special Commercial. No specific purpose for the rezoning request was provided.

B. Public Hearing on a Request for a Property Development Moratorium in Accordance with Texas Local Government Chapter 212, Subchapter "E"-Moratorium on Property Development in Certain Circumstances. The City of Converse seeks to impose a Property Development Moratorium for all residential lots located within the Meadows of Copperfield Unit #6 "A" located in Converse Texas.

9. OLD BUSINESS:

A. Discussion and Appropriate Action on a Request to Approve Budget Amendment Ordinance #108H. (Second Reading) (City Manager).

10. NEW BUSINESS:

A. Discussion and Appropriate Action on a Request to Approve the FY-2013 Budget for the Economic Development Corporation. (EDC Executive Director)

B. Discussion and Appropriate Action on a Request to Approve an Interlocal Agreement by and Between the Emergency Services District (ESD) #1 and the City of Converse for Fire Protection and Emergency Medical Services Beginning October 1, 2012 and Terminating on September 30, 2014. (Fire Chief) (City Manager)

C. Discussion and Appropriate Action on a Request by the San Antonio River Authority (SARA) to Determine Interest in Certain Real Property owned by SARA. (City Manager)

D. Discussion and Appropriate Action on a Request to Review and Approve the FY-2013 Purchase Procedures for the City of Converse. (City Manager)

E. Discussion and Appropriate Action on a Request to Approve the Naming of the Northeast Herald as the Newspaper of Record for the City of Converse. (City Manager)

F. Discussion of Christmas Lighting Plan. (Laura Beehler)

G. Discussion and Appropriate Action to Approve a Rezoning Request on a Parcel of Land located at 9260 FM 78 (CB 5053 P-102B, ABS 745, Property ID # 307012), approximately 1.6225 Acres of Land from B-2-Retail Business/B-3-Commercial to B-4 Special Commercial. (Assistant City Manager)

H. Discussion and Appropriate Action on a Request to Approve the Final Plat #132, Known as RSBR – Converse. (City Engineer) (Assistant City Manager)

I. Discussion and Appropriate Action on a Request to Approve the Adoption of Section 403, Industrialized Housing District, a New Section of the City of Converse Codification. The Adoption of Section 403 Establishes Standards that Regulates single-family or duplex industrialized housing, under Chapter 50-Zoning, Article IV, Districts and District Regulations, Division XII-Industrialized Housing District. (First Reading) (Building Official) (Assistant City Manager)

J. Discussion and Appropriate Action on a Request to Appoint Joan Lindgren as a Member of the Building & Standards Commission. (Councilman Pannell)

K. Discussion and Appropriate Action on a Request to Appoint Richard Caton as an Alternate to the Building & Standards Commission. (Councilman Pannell)

L. Discussion and Appropriate Action on a Request to Appoint Lloyd R. Litterell as an Alternate to the Building & Standards Commission. (Councilman Pannell)

M. Discussion and Appropriate Action on a Request to Amend a Section of the City of Converse Code of Ordinance, namely Chapter 8-Buildings and Building Regulations, Article III-Building Code, Division II-Permits, Section 8-103-Schedule of Permit Fees. This City of Converse Ordinance Regulates Building Permit Fees. (First Reading) (Building Official) (Assistant City Manager)

N. Discussion and Appropriate Action on a Request to Amend a Section of the City of Converse Code of Ordinance, namely Chapter 18-Environment, Article V-Property Maintenance, Section 18-132 (f)-Trash Cans Bags and Other Receptacles. This City of Converse Ordinance Regulates Property Maintenance. (First Reading) (Councilman Pannell) (City Manager)

O. Discussion and Appropriate Action on a Request to Amend a Section of the City of Converse Code of Ordinance, namely Chapter 18-Environment, Article II-Nuisances Section 18-44-Enforcement of Parcels of Undeveloped Properties. This City of Converse Ordinance Regulates Property Maintenance. (First Reading) (Councilman Pannell) (City Manager)

P. Discussion and Appropriate Action on a Request to Amend a Section of the City of Converse Code of Ordinance, namely Chapter 18-Environment, Article II-Nuisances Section 18-43-Weeds or Other Vegetation. This City of Converse Ordinance Regulates Property Maintenance. (First Reading) (Councilman Pannell) (City Manager)

Q. Discussion and Appropriate Action on a Request to Approve a Request for a Moratorium on Rezoning Requests. (EDC Executive Director) (City Manager)

R. Discussion and Appropriate Action on a Request to Approve a Moratorium on Property Development in Accordance with Texas Local Government Chapter 212, Subchapter "E"-Moratorium on Property Development in Certain Circumstances. The City of Converse seeks to impose a Property Development Moratorium for all residential lots located within the Meadows of Copperfield Unit #6 "A" located in Converse Texas. (City Engineer) (Assistant City Manager)

11. CITY COUNCIL AND STAFF REPORTS: In consideration of Texas Attorney General Opinion AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information; or recitation of existing policy. Any deliberation of or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

A. Mayor's Report/Items of Interest.
B. Councilmember's Reports/Items of Interest.
C. Economic Development Corporation Executive Director's Report.
D. City Manager's Report & Discussion of Future Agenda Items/Items of Interest.

E. City Staff Reports:
   1. Report and Discussion of Significant Public Utilities Events.
   2. Report and Discussion of Significant Public Works Events.
   3. Report and Discussion of Significant Fire and EMS Events.
   4. Report and Discussion of Significant Police Events.

12. EXECUTIVE SESSION:

A. Executive Session in Accordance with Texas Open Meetings Act Section 551.074, PERSONNEL MATTERS; CLOSED MEETING. Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. (Mayor Suarez)

13. RECONVENE TO OPEN SESSION:

A. Discussion and Appropriate Action in Accordance with Deliberations regarding deliberation on Personnel Matters on the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. (Mayor Suarez)

14. ADJOURNMENT

CERTIFICATION

I, JACKIE GAINES, CITY SECRETARY OF THE CITY OF CONVERSE, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL BULLETIN BOARDS ON THIS THE 11th DAY OF OCTOBER 2012 AT 1:50 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

Jackie Gaines

Jackie Gaines, City Secretary

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE OFFICIAL BULLETIN BOARD ON ____DAY OF _____, 2012.

_____ **Title:** _____

This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for other services please call 210 658-5356 at least 24 hours in advance of meeting.