CONVERSE TEXAS Expanding Horizons

CITY OF CONVERSE
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MINUTES
City of Converse, Texas
Planning & Zoning Commission
August 20, 2012 7:00 p.m.

The Planning & Zoning Commission of the Cit of Converse met in a regular meeting at the City of Converse City Hall located at 405 S. Seguin Street on Monday, August 20, 2012 at 7:00 p.m. to discuss various items on the agenda.

1. Call Planning & Zoning Commission Meeting to Order.

At approximately 7:01 p.m. Chairman Browning called the meeting to order.

2. Roll Call.

Those present:
Robert Browning, Chairman
Donnie West, Vice Chairman
Cynthia Turner, Member
Richard Fink Sr., Member
Joseph Guastella, Member
Robert Raney, Member
Councilman Steve Brown, Liaison
John Quintanilla, AC Manager
Odie Martinez, Recording Secretary

Absent: Michael Roberts (excused)

3. Invocation & Pledge Allegiance.

Vice-Chair Donnie West announced the invocation followed by the Pledge of Allegiance announced by all present.

4. Citizens to be heard.

No citizens to be heard.

5. Discussion and Appropriate Action to Approve Capital Improvement Plan Committee Minutes for July 09, 2012 meeting.

AC Manager John Quintanilla addressed to the board members that for the record a correction must be made to the Agenda and Minutes it should read: ***Capital Improvement Plan*** and not: ***Planning & Zoning***. (See item #5 for correction)

Member Guastella made a motion to approve Item #5 with corrections on the Agenda & Minutes; Seconded by Member Raney; Motion passed unanimously.

6. Discussion and Appropriate Action to Approve Planning & Zoning Minutes for July 16, 2012.

Member Guastella made a motion to approve item # 6; Seconded by Member Raney; Motion passed unanimously. Five members in favor, Guastella, Raney, West, Turner & Fink and one abstained, Chairman Browning.

7. Public Hearing on the Proposed Amendment of Sections 46.26 (Sewer) and 46.222 (Water) of the City of Converse Codification to support to ensure the viability and sustainability of the water and sewer systems of the City of Converse, Texas.

Chairman Browning opened the Public Hearing at 7:07 p.m.
Chairman Browning closed the Public Hearing at 7:37 p.m.

8. Discussion and Appropriate Action to Approve the Preliminary Acceptance of Infrastructure of Hanover Cove, Unit 3, Phase II. (Assistant City Manager)

Board members reviewed and discussed for a lengthy time on concerns they had on the plat. Chairman Browning suggested to accept the infrastructure improvements for Hanover Cove Subdivision unit 3 Phase II only with the understanding that as the individual lots are developed at permitting time the grading and construction plan for each individual lot be reviewed.

Member Guastella made a motion to approve item #8 with being said by Chairman Browning; Seconded by Vice Chair West; Motion passed unanimously.

9. Discussion of Major Thoroughfare Plan for the City of Converse. (City Engineer) (City Manager)

Brenda Johnson of Vickrey & Associates gave a briefing of the Major Thoroughfare Plan

10. Report by City Council Liaison

July 17, 2012 City Council meeting

- Recognized city employees, Hale Paloa Robert Osio, Phillip Steinburg for 10 years of service as Officeres and Fire of the Quarter
- Approve Amusement Redemption Machines, 8-Liners-Chapter 10

- Resolution 677, Tax Note for the amount of $515,000 to released Fire Truck
- Budget Work Shop July 28, 2012 4:00 p.m. discussed budget for FY 2013
- Budget Work Shop August 11, 2012 10:00 am discussed general & utility fund for 2013

August 7th City Council meeting

- Recognized Detective William Scoggins 15 years of service, Justin Gollinger 10 years of service, Larry Moxley from Storm Water 5 years of service, Gilberto Encarnacion 5 years of service
- City received Plaque by St. Monica's for CYO
- Two re-appointments for P&Z, Donnie West & Cynthia Turner. Tulita Harris for Park & Rec. Commission

Councilman Steve Brown advised the board members to attend the meetings regarding budget. Recognized Gil Durant & Amanda Jerrett from the Building Department for doing a great job.

11. Report by Assistant City Manager

- Special Use Permit for 8603 FM 78
- Variance Request
- Mobile Truck Vendors

12. Next Planning & Zoning Commission Meeting will be September 17, 2012.

Chairman Browning announced the next scheduled date for the Planning & Zoning meeting.

13. Adjournment.

Meeting adjourned at approximately 9:00 pm.