



Expanding Horizons

CITY OF CONVERSE
CITY ADMINISTRATION

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MINUTES
City of Converse, Texas
Capital Improvement Planning Committee
July 9, 2012 7:00 p.m.

The Capital Improvement Planning Advisory Commission of the City of Converse met in a regular meeting at the City Council Chambers, 402 S. Seguin Street on Monday, July 09, 2012 at 7:00 p.m. to discuss various items on the agenda.

1. Call Capital Improvements Planning Advisory Committee Meeting to Order.

Meeting started at approximately 7:05 p.m.

2. Roll Call.

Six (6) Members Present, the following members are:

Chairman Robert Browning
Vice Chair Donnie West
Member Cynthia Turner
Member Joseph Guastella
Member Robert Raney
Member Robert Michaels

CIP Liaison, Troy Lott
Councilman Steve Brown, Liaison
City Manager, Shawna Dowell
AC Manager, John Quintanilla
Recording Secretary, Odie Martinez

Absent: Member Fink (excused)

Other Members: Ty Turner as City Engineer; Brenda Johnson both of Vickrey & Associates and Jonathan Smith as the Cities Utility Director Assistant

3. Invocation & Pledge of Allegiance.

Vice Chair West announced the invocation followed by the Pledge of Allegiance by all that were present.

4. Citizens to Be Heard. (3 min. limit)

Bob Kuhn of 16716 Puma, Valley, Helotes, TX. a Real Estate developer in the Kitty Hawk 10 acre land spoke of concerns he had regarding the impact fees.

5. Discussion and Appropriate Action on a Request to Adopt the Major Thoroughfare Plan for the City of Converse as presented by the City's Engineering Consultants, VICKREY & ASSOCIATES at the June 19, 2012 City Council meeting Public Hearing. (City Manager)

CM, Shawna Dowell presented to the board members the Major Thoroughfare Plan map. Before she began her presentation she addressed to the board members that this Major Thoroughfare Plan was once brought to the P&Z commission back in September of 2011 and was only a draft at the time. She apologized for presenting it to the council at the last meeting before tonight's P&Z commission meeting. If the members of P&Z would like to make any changes to the map it will be presented to the next City Council meeting with changes and recommendation of approval. Ms. Dowell then began her presentation of the Thoroughfare Plan to the board members. The following items listed were highlights that she explained of the map.

- Freeways
- Major arterial artery's
- Minor arterial artery'
- Potential Future Annexation

The board members continued to speak of this item and took action to approve to adopt the Major Thoroughfare Plan map.

Member Roberts made a motion to approve item #5; Seconded by member Guastella; Motion passed unanimously.

6. Public Hearing on a Report Considering the Proposed Increases in Water and Sewer Impact Fees for the City of Converse to ensure the viability and sustainability of the water and sewer systems of the City of Converse, Texas.

Public Hearing opened at 7:31 p.m. CM, Shawna Dowell, Brenda Johnson & Ty Turner spoke and presented a power point regarding Capital Improvement Plan, Water and Waste Water Impact Fees.

Public Hearing closed at 8:10 p.m.

7. Discussion and Appropriate Action to Approve the Proposed Increases in Water and Sewer Impact Fees for the City of Converse to ensure the viability and sustainability of the water and sewer systems of the City of Converse, Texas. (City Engineer) (Assistant City Manager)

Member Guastella made a motion to approve item #7; Seconded by Member Raney; Motion passed unanimously.

8. Public Hearing on the City of Converse consideration of Adopting the Ten Year (10) Capital Improvement Plan (CIP) to ensure the viability and sustainability of the water and sewer systems of the City of Converse, Texas.

Public Hearing opened at 8:12 p.m.

CM, Shawna Dowell briefly explained the CIP Summary Cost.

Public Hearing closed at 8:31 p.m.

9. Discussion and Appropriate Action to Approve the Proposed Ten Year (10) Capital Improvement Plan (CIP) to ensure the viability and sustainability of the water and sewer systems of the City of Converse, Texas. (City Engineer) (Assistant City Manager)

Member Guastella made a motion to approve item #9; Seconded by Member Roberts; Motion passed unanimously.

10. Report by the City Council Liaison.

- Library Funding for University of North Texas (PEARL Project) which will fund different educational programs for the Library
- Appointed 2 new EDC members, (Oswaldo Camarena owner of Rocket Feeds) & (Sally Drew a resident of Converse)
- Approved Lions Club NIOC Contract
- Resolution 673, approved grant to FEMA
- Approved 911 Bexar County District Budget
- Next meeting is scheduled for July 17th 2012

11. Report by Assistant City Manager.

- Next Planning & Zoning meeting is July 16, 2012
- Two Public Hearings

12. Next Capital Improvements Planning Advisory Committee Meeting to be determined.

Next CIP meeting to be determined

13. Adjournment

Meeting adjourned at approximately 8:53 p.m.