

MINUTES
PARKS AND RECREATION COMMISSION
November 14, 2011
6:30 P.M.

The Parks and Recreation Commission of the City of Converse Met for a Regular Meeting in the City Hall Conference Room Located at 405 S. Seguin to Discuss the Following Agenda Items:

1. Call Meeting to Order.

Chairman Stubbs called the meeting to order at 6:32 p.m.

2. Roll Call and Recognition of Visitors.

Mr. Leon Stubbs, Chairman	Mr. Sam Perez, Vice-Chairman
Mr. Jeff Beehler, Member	Mr. Everet Taylor, Member
Ms. Tulita Harris, Member	Ms. Janie Olds, Member
Mr. Steve Bissell, Member	Mr. John Shadron, Alternate Member
Councilwoman Kathy Richel, Liaison	Mr. Karl Hoppes, Director of Facilities
Ms. Leigh Ann Rogers, Secretary	

Visitors, Mr. Richard Trevino, Jr. and Mr. Rodger Dennes.

Alternate Member, Mr. Shadron, was not a voting member for this meeting.

3. Citizens to be Heard. This Time is Provided for Citizens to Address Parks and Recreation Commission on Any Issues and Concerns. No Parks and Recreation Commission Discussion or Action Can Be Taken if the Item is not on the Agenda. Please Limit Your Remarks to Three (3) Minutes and State Your Name and Address for the Record.

Mr. Rodger Dennes, Chairman of the Converse Beautification and Environmental Commission, began by commenting on how impressed he is with the progress that has been made in North Park and its huge potential. Mr. Dennes then went on to request assistance with getting 35 donated trees planted as quickly as possible.

4. Discussion and Appropriate Action to Excuse or Not Excuse Mr. Steve Bissell's

Absence from the Parks and Recreation Commission Meeting Conducted October 10, 2011.

Following a brief discussion, Mr. Beehler made a motion to not excuse Mr. Steve Bissell's absence from the Park and Recreation Commission meeting conducted October 10, 2011 citing no prior contact from Mr. Bissell regarding his absence as his reason. Motion seconded by Mr. Taylor. Motion passed unanimously with one abstention, Mr. Bissell.

5. Discussion and Appropriate Action to Approve Minutes of the Parks and Recreation Commission Meeting Conducted October 10, 2011.

Motion to approve the minutes of the Parks and Recreation Commission meeting conducted October 10, 2011 by Mr. Beehler. Seconded by Ms. Harris. Motion passed unanimously.

6. Discussion and Appropriate Action to Develop and Approve a Contract with St. Monica CYO for the Use of the City Park Baseball Fields.

Mr. Richard Trevino, Jr. was present and available to answer any questions the Commission members may have regarding this request.

* Note – request to change the agenda to state “North Park Baseball Fields” not “City Park Baseball Fields.”

Discussion regarding the need to ensure no conflict of use with other organizations ensued followed by a guarantee that a schedule of activities will be submitted by the CYO to the City Manager's office as quickly as possible. Questions concerning the certainty of background investigations conducted on personnel having contact with the children were asked. Mr. Trevino assured that all coaches are certified and proof of that can and will be provided.

Page two of document, dates for use of fields (March 15 – June 15, 2012) as well as the passed and approved dates were discussed and verified.

Motion to approve a contract with St. Monica CYO for the use of the North Park baseball fields with any needed date changes in the “passed and approved” sections of page two was made by Ms. Olds. Seconded by Mr. Beehler. Motion passed unanimously.

7. Briefing by Parks and Recreation Commission Chairman and Following Discussion.

Chairman Stubbs briefed the Commission members on a request from the members of the Baha'i Faith to install a plaque at an unspecified location in the City that must go before the City Council. Chairman Stubbs also mentioned discussions with Mr. Fred Simpson who is an architect/planner and asked the members for their thoughts on whether or not he should arrange for Mr. Simpson to come speak to them at a future meeting. The members agreed to let Mr. Simpson come speak to them but requested a shorter agenda for that particular meeting.

8. Discussion and Appropriate Action to Approve Re-Stocking the Lake with Fish at North Park for Physical Year 2012.

Director of Facilities, Mr. Karl Hoppes, reported this function is handled by the Texas Parks and

Wildlife Commission and his office staff will make the request in December of this year.

Motion to approve re-stocking the lake with fish at North Park for physical year 2012 was made by Ms. Harris. Seconded by Ms. Olds. Motion passed unanimously.

9. Update Discussion to Review New Developments Regarding Donations Collected from the 50th Anniversary Celebration by Ms. Sandy Dungan.

Secretary, Ms. Rogers, reported making contact with Ms. Dungan via the telephone and advised her to contact the City Manager's office. The City Manager was unable to attend this meeting. Nothing further to report. Ms. Rogers stated she would report any new information as it occurs.

10. Discussion and Appropriate Action to Approve Placement of Rules and Regulations Signs at Converse City and North Parks.

Discussion included general park rules, proposed locations for signs, and sign options including size and quality. The members collectively agreed to post signs at the park entrances only at this time and to invest in higher quality signs which will withstand graffiti removal better than lower priced/quality signs.

Mr. Beehler made a motion to approve placement of general rules and regulation signs at park entrances in City Park and North Park. Seconded by Ms. Harris. Motion passed unanimously.

11. Update Discussion to Review New Development on the Plan to Name the Lakes of Converse Parks.

No report.

12. Discussion and Appropriate Action to Approve Involvement in 2nd Saturday Activities. (Mr. Bissell)

Mr. Bissell reported 2nd Saturday activities have now been relocated to the City of Kirby but would still like to focus on concerts and vendors in the parks.

Ms. Olds reported Rocco's Farmers Market has closed for business.

No further action taken. This item will be permanently removed from the agenda.

13. Update Discussions for Parks and Recreation Commission Scheduled Events and Fundraisers for 2011 – 2012.

A. Movie in the Park, March 2012. (Vice-Chair Perez and Ms. Harris)

Vice-Chairman reported making contact with Mr. Shannon O'Toole of Alamo Outdoor Movie Theatres who offered to perform set-up/tear down duties, arrange copyright

licensing, and provide 20' screen and speakers all for \$400 per event. Vice-Chairman Perez also reported this is the same vendor Live Oak uses for similar functions. All agreed to allow Vice-Chairman Perez to move forward with contacting Mr. O'Toole and reserving at least three dates for the upcoming year. Ms. Harris will make arrangements for concessions at these events.

B. Walking Trail Fundraiser Raffle Prize Giveaway, December 2, 2011.

Secretary, Ms. Rogers, reported \$390 in ticket sales by Councilwoman Richel. Alternate Member, Mr. Shadron, reported obtaining a certificate for a round of golf from the Silverhorn Golf Club of Texas to add to the ice chest prize. Mr. Beehler donated \$100 towards ticket sales. Discussion included: ticket holders do not have to be present to win, tickets prices are one for \$5, three for \$10, and seven for \$20, and tickets will be turned in to Ms. Rogers prior to 5:00 p.m. on the day of the drawing, December 2, 2011.

14. Park Improvement Report from Director of Facilities, Mr. Karl Hoppes.

Mr. Hoppes reported:

- Donated trees from the Beautification and Environmental Commission will be picked up and planted this week.
- Park office was broken into and vandalized this past weekend. Tools were stolen and a window was broken.
- Posts and rocks will be placed around the park in the near future.

15. Briefing by City Council Liaison.

No report. Will mention "no parking" signs and \$10,000 for trees from CVS at tomorrow night's City Council meeting.

16. Discussion of Agenda Items for Next Meeting.

None discussed.

17. Set Date and Time for Next Meeting – December 12, 2011 at 6:30 p.m.

The regular meeting in December will be cancelled due to the Commission Appreciation Dinner being hosted on the same night. Next regular meeting will be January 9, 2012.

Before adjourning, Mr. Beehler announced that his term with the Parks and Recreation Commission is expiring and he will not re-new. Mr. Beehler then stated it has been a pleasure working with all of the members of the Commission.

18. Adjournment.

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Chairman Stubbs adjourned the meeting at 7:59 p.m.