

MINUTES
PARKS AND RECREATION COMMISSION
August 8, 2011
6:30 P.M.

The Parks and Recreation Commission of the City of Converse Met for a Regular Meeting in the City Hall Conference Room Located at 405 S. Seguin to Discuss the Following Agenda Items:

1. Call Meeting to Order.

Chairman Stubbs called the meeting to order at 6:30 p.m.

2. Roll Call and Recognition of Visitors.

Mr. Leon Stubbs, Chairman	Mr. Sam Perez, Vice-Chairman
Mr. Jeff Beehler, Member	Mr. Everet Taylor, Member
Ms. Janie Olds, Member	Mr. John Shadron, Alternate Member
Councilwoman Kathy Richel, Liaison	Mr. Karl Hoppes, Director of Facilities
Ms. Leigh Ann Rogers, Secretary	

Not present Members, Ms. Tulita Harris and Mr. Steve Bissell, both reported their absences in advance.

Alternate Member, Mr. John Shadron, was a voting member for tonight's meeting.

There were no visitors for this meeting.

3. Citizens to be Heard. This Time is Provided for Citizens to Address Parks and Recreation Commission on Any Issues and Concerns. No Parks and Recreation Commission Discussion or Action Can Be Taken if the Item is not on the Agenda. Please Limit Your Remarks to Three (3) Minutes and State Your Name and Address for the Record.

There were no citizens to be heard present.

4. Discussion and Appropriate Action to Appoint a Vice-Chair for a One Year Term.

Motion to appoint Mr. Sam Perez, Jr. as the Vice-Chair for the Parks and Recreation Commission for a one-year term beginning today's date was made by Mr. Beehler. Seconded by Ms. Olds. Motion passed unanimously.

5. Discussion and Appropriate Action to Approve Minutes of the Parks and Recreation Commission Meeting Conducted July 11, 2011.

Motion to approve the minutes of the Parks and Recreation Commission meeting conducted July 11, 2011 was made by Mr. Beehler. Seconded by Ms. Olds. Motion passed unanimously with two abstentions, Mr. Taylor and Mr. Shadron, who were not present for the July 11th meeting.

6. Discussion and Appropriate Action to Excuse or Not Excuse Mr. Everet Taylor's Absence from the Parks and Recreation Commission Meeting Scheduled for July 11, 2011.

Mr. Taylor was given an opportunity to explain his reason for missing the July 11, 2011 meeting. Mr. Taylor reported being confused on the date of the meeting and he actually showed up July 12, 2011.

Mr. Beehler made a motion to Not Excuse Mr. Taylor's absence from the Parks and Recreation Commission meeting scheduled for July 11, 2011. Seconded by Ms. Olds. Motion passed unanimously. For the record, this was Mr. Taylor's second, unexcused absence.

7. Presentation by Mr. Howard Banks to Discuss Community Participation, Landscaping Design, and Promotional Methods for the Butterfly Garden at Converse North Park.

Mr. Howard Banks reported earlier that he would not be able to attend this meeting. This agenda item is postponed until the next regularly scheduled meeting, September 12, 2011.

8. Update Discussions for Parks and Recreation Commission Scheduled Events for 2011.

A. Park and Shine. (Mr. Beehler)

Mr. Beehler reported he will start making plans to host this event in mid to late September.

B. 9/11/11 Ceremony. (Mr. Beehler)

Mr. Beehler reported everything is in motion for this event. Invitations have been mailed. The City Manager is the City Staff Liaison for this function and will provide any

assistance required from the City. The American Legion is simply requesting the presence and support of the Parks and Recreation Commission.

C. Scary Movie in the Park, October 29, 2011. (Vice-Chair Perez and Ms. Harris)

Vice-Chairman Perez reported they are still waiting to hear from the City Manager whether or not funds will be available for this event.

Councilwoman Richel reported two upcoming budget hearings scheduled for August 23rd and 30th.

9. Update Discussion on the Development of a Bird Guide for Bird Watchers and Butterfly Garden at Converse North Park. (Chairman Stubbs, Mr. Taylor, and Mr. Bissell)

Chairman Stubbs suggested postponing this discussion until the next regularly scheduled meeting in September to allow participation from Mr. Bissell and Mr. Howard Banks.

10. Discussion and Appropriate Action to Approve a Plan to Name the Lakes of Converse Parks.

The City Ordinance regarding naming public streets, buildings, places, or assets was reviewed. Upon review, a determination was made to appoint Councilwoman Richel as the point of contact to submit this plan to City Council. Also determined, the two names to recommend for the lakes were Bryson's Lake or The Lakes of Salitrillo Creek.

Motion to approve a plan to name the lakes of Converse appointing Councilwoman Richel as the point of contact to submit the plan to City Council was made by Ms. Olds. Seconded by Mr. Taylor. Motion passed unanimously.

11. Discussion and Appropriate Action to Approve Involvement in 2nd Saturday Activities. (Mr. Bissell)

Motion to table this agenda item until the next regularly scheduled meeting in September when Mr. Bissell can be present for discussion was made by Chairman Stubbs. Seconded by Ms. Olds. Motion passed unanimously.

12. Discussion and Appropriate Action to Approve a Plan to Raise Funds for a Walking Trail at Converse North Park by Selling Bricks/Pavers Displaying Donators' Information.

Motion to table until the next regularly scheduled meeting by Ms. Olds. Seconded by Mr. Beehler. Motion passed unanimously.

13. Park Improvement Report from Director of Facilities, Mr. Karl Hoppes.

Mr. Hoppes reported on dry conditions, 62,000 gallons of reclaimed water has been used on the parks, 10 loads of topsoil was distributed over the football fields at North Park, parks have been fertilized, hours of operation changed to 6 am to 3 pm during the heat wave, and a new electric pole to replace the worn-out pole on ball field # 1 at City Park has been delivered.

14. Briefing by City Council Liaison.

Councilwoman Richel reported two City Council meetings have occurred since the last Parks and Recreation Commission meeting. Budget has been the primary discussion. \$3000 has been budgeted for events and should be approved by the next City Council meeting.

15. Discussion of Agenda Items for Next Meeting.

- Bring back agenda items #7, #9, #11, and #12.
- Lockers at pool for a fee. (Mr. Taylor)
- JYSF contract.
- Update report on 9/11 ceremony.

16. Set Date and Time for Next Meeting – September 12, 2011 at 6:30 p.m.

Next meeting will be September 12, 2011 at 6:30 p.m., as regularly scheduled.

17. Adjournment.

Chairman Stubbs adjourned the meeting at 7:12 p.m.