

CITY OF CONVERSE
PLANNING & ZONING COMMITTEE
MINUTES OF JULY 18, 2011 - 7:00 PM

The Planning and Zoning Committee of the City of Converse met in a regular meeting at the City Conference Room Located at 405 S. Seguin Street on Monday, July 18 2011 at 7:00 PM to discuss various items on the agenda.

The Following were Present:

Mr. Robert Browning, Chairman
Mr. Donnie West, Vice Chairman
Mr. Robert Raney, Member
Mrs. Cynthia Turner, Member
Mr. Richard Fink Sr., Member
Mr. Joseph Guastella, Member

Mr. Jeff Tondre, City Engineer
Mr. Steve Brown, Council Liaison
Ms. Shawna Dowell, City Manager
Mr. John Quintanilla, City Manager
Mrs. Odie Martinez, Recording Secretary

1. Call Planning & Zoning Commission Meeting to Order.

At approximately 7:01 Chairman Browning called the meeting to order.

2. Citizens to be heard.

None.

3. Roll Call.

All present. Member Guastella addressed that item # 2 Citizens to be Heard & Item #3 Roll Call, should from now on be reversed. Chairman Browning agreed considering that roll call must be first in order to consider if we have enough members for a quorum.

4. Discussion and appropriate Action to Approve the Strategic Planning Committee Minutes for April 30, 2011 meeting.

Member Guastella made a motion to approve item #4; Member Fink Sr. seconded the motion; Motion passed unanimously. Member Turner abstained to this action due to not present at this meeting.

5. Discussion and Appropriate Action to Approve the Planning & Zoning Commission Minutes for May 16, 2011 meeting.

Member Turner made a motion to approve item #5; Vice Chair West seconded the motion; Motion passed unanimously.

6. Discussion and Appropriate Action to Approve the Preliminary Plat for Lott's Landing II, Plat 124. (Assistant City Manager)

ACM, John Quintanilla presented a larger print of the Plat for members to review. The board members discussed the following:

- The many changes that have been made to the Plat; 1 block to 3 blocks
- Sewer Lines
- Planet Fitness withdraws as a participant and possibly Starbucks

The City Engineer and City Staff recommended approval of the Preliminary Plat.

Member Guastella made a motion to approve the Preliminary Plat as is; Member Raney seconded the motion; Motion passed unanimously.

7. Discussion of the Strategic Vision Survey. (Assistant City Manager)

ACM, John Quintanilla briefly discussed the status of the Strategic Vision Survey, he stated it has been placed in the city website, water bill and it has been placed in the Marquee at the Water Billing Department. Board members continued to discuss ways of distributing the survey.

8. Report by the City Council Liaison.

- City Council will be appointing a new member for the P & Z Committee at the next Council meeting
- Recognition of employee's; Larry Moxley and Ben Collier
- The city is in the process of developing a water plan that is comprehensive for the City of Converse residence
- Approved a purchase of a 100 acre feet of water from the City of Live Oak for the calendar year of 2011 and 600 acre feet of water from Schertz
- Stage 2 water restrictions; charging stage 1 fees
- City Manager, Shawna Dowell gave a brief speech of the water rates

Councilman Brown addressed to the board members that he is available as their Liaison if they should have any concerns.

9. Report by Assistant City Manager.

- We hope to bring back the Lott's Landing II and FM 1976 for final Plat consideration
- Mini-Storage drainage update
- Survey results

- CVS Pharmacy, demolition will begin in the middle of August; Trees will not be in until November

10. Next Planning & Zoning Commission Meeting will be Monday, August 15, 2011.

Chairman Browning announced the next scheduled date for P & Z meeting.

11. Adjournment.

Meeting adjourned at approximately 7:32 pm.