

CITY OF CONVERSE
PLANNING & ZONING COMMISSION
MINUTES OF SPECIAL CALL MEETING
May 16, 2011 - 7:00 PM

The Planning and Zoning Commission of the City of Converse met in a regular meeting at the City Conference Room Located at 405 S. Seguin Street on Monday, May 16, 2011 at 7:00 PM to discuss various items on the agenda.

The Following were Present:

Mr. Robert Browning, Chairman
Mr. Donnie West, Vice Chairman
Mr. Joseph Guastella, Member
Mrs. Cynthia Turner, Member
Mr. Richard Fink Sr., Member

Mrs. Renee Paschall, Council Liaison
Mr. Jeff Tondre, City Engineer
Ms. Shawna Dowell, City Manager
Mr. John Quintanilla, Assistant City Manager
Mrs. Odie Martinez, Recording Secretary

1. Call Planning & Zoning Commission Meeting to Order.

At approximately 7:04 Chairman Browning called the meeting to order.

2. Citizens To Be Heard

None.

3. Roll Call.

All members present.

Visitors: Billy Classen & Rudy Martinez

4. Discussion and Appropriate Action to Approve the Planning & Zoning Commission Minutes for March 21, 2011 meeting.

Member Guastella made the motion to approve the minutes for March 21, 2011; Member Fink seconded the motion; Motion passed unanimously.

5. Discussion and Appropriate Action to Approve the Planning & Zoning Commission Minutes for April 18, 2011 Meeting.

Member Guastella made the motion to approve the minutes for April 18, 2011; Vice Chair West seconded the motion; Motion passed unanimously.

6. Discussion and Appropriate Action to Approve the Final Plat for TOEPPERWEIN MARKET, a.k.a. CVS Pharmacy, Plat #122. (Assistant City Manager)

Board members discussed the following:

- Property Lot Easements
- Amending the Plat where as to the net acreage should read 1.372 AC. / Gross Acreage 1.779 AC & the description of the property should read 1.779.
- Removal of the trees; A 10,000 dollar contribution by the developer will be made to the city to plant new trees. The existing of the trees is non-transferable due to the age of the trees. Location of planting of the trees will be discussed at a later time.
- A resubmitted Plat with the amendments will be presented at the City Council meeting for May 17, 2011.

Mr. Quintanilla addressed to the board members staff recommends approval of the Plat. Motion was approved with the discussed revisions; Plat be amended where as the net acreage should read 1.372 AC. / Gross Acreage 1.779 AC & the description of the property should read 1.779. Motion approved by member Turner second by member Guastella. Motion passed unanimously.

7. Discussion and Appropriate Action on the Master Planning Process. (Planning & Zoning Chairman) (Assistant City Manager)

Board members discussed the Strategic Survey that was put together by Mr. Dan Norris; A second meeting will be held for the Strategic Planning then return back to Planning & Zoning.

8. Report by the City Council Liaison.

- Time Capsule
- 2011 Council Elections

9. Report by Assistant City Manager.

Two Plats will be presented at the next Planning & Zoning meeting.

- A Plat located at FM 1976; Mixed retail with 3 components; Mini Storage, Day Care & Veterinary Care
- Lott's Landing II

10. Next Planning & Zoning Commission Meeting will be Monday, June 20, 2011.

The next Planning & Zoning will be held June 20, 2011.

11. Adjournment.

Meeting adjourned at approximately 7:41 pm.

