



AGENDA
CITY OF CONVERSE
CITY COUNCIL MEETING
SEPTEMBER 21, 2021 – 7:00 PM

Be It Known that the City Council of the City of Converse will meet for a Regular Meeting at the Council Chambers at 402 S. Seguin Street on **Tuesday, September 21, 2021 at 7:00 PM**. A quorum of the following commissions may be present: Building & Standards, Parks & Recreation, Ethics Review Board, Economic Development Corporation, Planning & Zoning, and Historic Preservation Commission. Meeting is streamed live at www.conversetx.net. (Please silence all Cell Phones)

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE: To the U.S. & Texas Flag led by Mayor Suarez

4. ROLL CALL & ESTABLISHMENT OF QUORUM

5. CONSENT AGENDA:

A. Approve Minutes of September 7, 2021 Regular City Council Meeting.

6. CITY STAFF REPORTS:

- A. Report by Converse Economic Development Corporation Director, Jimsi Kuborn
- B. Report by Public Works Director, Mark Velasquez
- C. Report by Utilities Director, Jonathan Smith
- D. Report by Fire Chief, Luis Valdez
- E. Report by Library Director, Sandy Underwood
- F. Report by Police Chief, Bobby Lane
- G. Report by Animal Care Manager, Chad Ensign
- H. Report by Finance Director, Christine Green
- I. Report by Human Resources Director, John Rudd
- J. Report by Assistant City Manager, Joshua Jones

7. CITIZENS TO BE HEARD:

This time is provided for Citizens to address City Council on any issues and concerns. Members of the Public wishing to address the City Council must Sign-up to speak prior to the start of the meeting. No City Council discussion or action can be taken if the item is not on the agenda. Please limit your remarks to three (3) minutes and state your name and address for the record. No personal attacks shall be allowed.

8. NEW BUSINESS:

- A. Briefing by Emergency Management Director on COVID-19 Emergency Declaration & Emergency Management Operations. (Mayor Suarez)
- B. Discussion and Appropriate Action to Consider Approval of Economic Development Corporation Corporate Plan. (EDC Director)
- C. Discussion and Appropriate Action to Consider Approval of Economic Development Corporation Purchase Policy. (EDC Director)

- D. Discussion and Appropriate Action to Consider Resolution No.805-2021; A Resolution Approving Amendments to Economic Development Corporation Articles of Incorporation. (EDC Director)
- E. Discussion and Appropriate Action to Consider Proceeding with a Vacation Petition Granting a Portion of 2nd Street, a Dedicated Easement between PID #361663 and PID #361656 from Hilltop Avenue to Patsy Drive to the Converse Economic Development Corporation. (EDC Director) (City Manager)
- F. Discussion and Appropriate Action to Consider a Quit Claim Deed for 2 Parcels of land from the City of Converse to the Converse Economic Development Corporation; properties identified as PID #361654 located at 212 Hilltop, CB 5951, BLK 8, Lot 6, and PID #361655 located at Hilltop, CB 5951, BLK 8, Lot 7. (EDC Director) (City Manager)
- G. Discussion and Appropriate Action to Consider Proceeding with Vacating, Abandoning and Closing a Portion of 6th Street between Toepperwein Road and Hilltop Avenue; and Authorizing the City Manager to sign any required documents for recording the vacation of 6th Street between Toepperwein Road and Hilltop Avenue. (City Manager)
- H. Discussion and Appropriate Action to Consider Resolution No.688-2021A; A Resolution to Review and Approve the City of Converse Investment Policy. (City Manager)
- I. Discussion and Appropriate Action to Consider Resolution No.688-2021B; A Resolution Approving the City of Converse Purchasing Policy. (City Manager)
- J. Discussion and Appropriate Action to Consider Resolution No.688-2021C; A Resolution Amending the Fund Balance Policy. (City Manager)
- K. Discussion and Appropriate Action to Consider Resolution No.688-2021D; A Resolution Moving Money into the Rainy Day Fund. (City Manager)
- L. Discussion and Appropriate Action to Consider Resolution No. 690-2020D; A Resolution Approving the Fiscal Year-End 2020/2021 Budget Amendments. (Finance Director)
- M. Discussion and Appropriate Action to Reappoint Adrian Collet as a Full Member to the Historic Preservation Commission. (City Manager)
- N. Discussion and Appropriate Action to Reappoint Stephanie Haley as a Full Member to the Historic Preservation Commission. (City Manager)
- O. Discussion of Appointing a Charter Review Commission for Fiscal Year 2021-2022. (City Manager)

9. CITY COUNCIL & MANAGER REPORTS:

- A. City Commission Liaison Reports.
- B. City Manager's Report & Discussion of Future Agenda Items/Items of Interest.
- C. Councilmember's Reports/Items of Interest.
- D. Mayor's Report/Items of Interest.

10. EXECUTIVE SESSION:

- A. Executive Session in accordance with Texas Open Meetings Act Section 551.074. PERSONNEL MATTERS: CLOSED MEETING to deliberate employment and annual evaluation of a public officer or employee - City Manager. (Mayor Suarez) (City Attorney)

11. RECONVENE OPEN SESSION:

- A. Discussion and Appropriate Action on Executive Session in accordance with Texas Open Meetings Act Section 551.074, PERSONNEL MATTERS: CLOSED MEETING to deliberate the employment and annual evaluation of a public officer or employee - City Manager. (Mayor Suarez) (City Attorney)

12. ADJOURNMENT

CERTIFICATION

I DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE CITY'S OFFICIAL BULLETIN BOARD LOCATED AT 406 S. SEGUIN, CONVERSE, TEXAS, AND ON THE CITY'S WEBSITE AT WWW.CONVERSETX.NET, BOTH PLACES CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON SEPTEMBER 16, 2021 AT 4:30 PM, IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

/s/ Lisa Hernandez

Lisa Hernandez, City Secretary

This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for other services please call 210 658-5356 at least 24 hours in advance of meeting.