

**MINUTES
CITY OF CONVERSE
PLANNING COMMISSION
January 26, 2010**

7:00 P.M.

Be it known that the Planning Commission of the City of Converse met in a regular meeting on Tuesday, January 26, 2010 at 7:00 P. M. at the City Hall Conference Room to discuss various items as listed on the agenda.

1. Call To Order.

Chairman Clauss called the meeting to order at 7:00 P. M. with the following members present:

Mr. Robert Kneupper, Vice-Chairman	Mr. Mark Key, Member
Mr. Leroy Rouse, Member	Mr. Richard Fink, Member
Mr. Jon Lindgren, Council Liaison	Mr. Sam Hughes, City Manager
Ms. Judy Gutierrez, Recording Secretary	Mr. Robert Browning-Member
Mr. Mark Perez- Member	

Members not present:

All Present

2. Recognition of Visitors.

Chairman Clauss Reconized Mrs. Lorainne Clauss, Mrs. Joan Lindgren & Mr. Paul Denham

3. Action to Approve Planning Commission Minutes for the Meeting Conducted on November 24TH 2009.

Mr. Kneupper made a motion to approve the Planning Commission Minutes of the meeting conducted November 24th, 2009. Mr. Rouse seconded the motion. The motion passed unanimously.

4. Citizens To Be Heard

No citizens signed up to speak.

5. Public Hearings

A. None

6. Old Business

A. None

7. New Business

A. Discussion and Appropriate Action to Approve the Final Plat for Miramar Unit 8C.

After a brief discussion from Mr. Paul Denham and the Commission, and with approval by City Staff, Mr. Key made motion to approve the Final Plat for Miramar Unit 8C and Mr. Browning seconded the motion. The Motion passed unanimously. Staff recommends Approval.

B. Discussion and Appropriate Action to Appoint Mark Key as the Chairman of the Beautification Committee.

After a brief discussion given by Chair Clauss, Mr. Rouse made a motion to Appoint Mr. Key as the Chairman for the Beautification Committee and Mr. Fink Seconded the motion. The Motion passed unanimously.

C. Discussion and Appropriate Action to Appoint one or more other Members to the Beautification Committee. Mr.Fink Volunteered to help Mr. Key the Chair with the Committee.

D. Discussion and Appropriate Action to Appoint Robert Browning as Chairman of the Water/Shed Drainage Committee.

After a brief discussion given by Chair Clauss, Mr. Perez made motion to appoint Mr. Browning as Chairman of the Water/Shed Drainage Committee, and Vice-Chair Mr. Kneupper Seconded the motion. The motion passed unanimously.

E. Discussion and Appropriate Action to Appoint one or more other Members to the Water/Shed Drainage Committee. Mr. Rouse volunteered to help Mr. Browning with the committee.

F. Discussion of the City Master Plan Citizen Workshop on Thursday February 18, 2010. Chair Clauss discussed how everyone on the Planning Commission should talk to HOA's, and their neighbors. The Planning Commission wants to hear from the citizens,

what they want to happen to their city. Mr. Hughes put a paragraph on The City of Converse Website, letting the citizens know about the meeting.

8. Discussion of Need for Master Plan. (Councilman Lindgren)

Councilman Lindgren spoke on the Master Plan, and that everyone needed to contact their HOA's and neighbors. Mr. Rouse asked where they were with the Master Plan and Chair Clauss stated to him that they have only just begun.

9. Discussion and Action on Parks and Recreation Survey. (Councilman Lindgren)

The survey is going to be incorporated into the Parks and Recreation and Planning Survey. The commission agreed that citizens won't take the time to fill out a 5 page survey, it needs to be minimized to 1 or 2 pages. Mr. Key spoke and asked that each member present a list of questions for the Special Meeting on February 18th meeting. Mr. Rouse was the member that requested the meeting on February 18th, 2010 be put on the website which was approved by City Manager Sam Hughes. We put it on the Website right now.

10. Reports

Councilman Lindgren stated prior on the Master Plan and other issues and asked that the Planning Commission members to Please go to the Council meetings.

11. Set Date for Next Meeting. The next regular Meeting will be on Tuesday February 23rd 2010 at 7:00PM

Chairman Clauss stated that the next meeting for the Planning Commission will be on Tuesday February 23rd, 2010 at 7:00pm and the Special Meeting will be on February 18th, 2010 at 7:00pm

12. Adjournment.

Motion made by Vice- Chair, Kneupper and was seconded by Mr. Browning., Meeting was adjourned at 8:03.