

MINUTES  
PARKS AND RECREATION COMMISSION  
JANUARY 10, 2011  
6:30 P.M.

The Parks and Recreation Commission of the City of Converse Met for a Regular Meeting in the City Hall Conference Room Located at 405 S. Seguin to Discuss the Following Agenda Items:

**1. Call Meeting to Order.**

Acting as Chairman for this meeting, Vice-Chairman Perez called the meeting to order at 6:31 p.m.

**2. Roll Call and Recognition of Visitors.**

Mr. Sam Perez, Vice-Chairman  
Mr. Everet Taylor, Member  
Councilman John Shadron, Liaison  
Mr. Karl Hoppes, Director of Facilities

Mr. Jeff Beehler, Member  
Ms. Janie Olds, Member  
Mr. John Quintanilla, Interim City Manager  
Ms. Leigh Ann Rogers, Secretary

Members, Ms. Harris and Mr. Stubbs, were not present but had previously reported their absences.

Recognized visitors were Ms. Lyla Ayala, representing St. Monica's CYO, and Ms. Joanne Mylacraine, representing St. Monica's School.

**3. Citizens to be Heard. This Time is Provided for Citizens to Address Parks and Recreation Commission on Any Issues and Concerns. No Parks and Recreation Commission Discussion or Action Can Be Taken if the Item is not on the Agenda. Please Limit Your Remarks to Three (3) Minutes and State Your Name and Address for the Record.**

None present.

**4. Discussion and Appropriate Action to Approve Minutes of the Parks and Recreation Commission Meeting Conducted December 13, 2010.**

Motion to approve the minutes of the Parks and Recreation Commission meeting conducted December 13, 2010 was made by Ms. Olds. Seconded by Mr. Beehler. Motion passed unanimously with one abstention, Vice-Chairman Perez, who was not present for the December 13<sup>th</sup> meeting.

**5. Discussion and Appropriate Action to Develop and Approve a Contract with St. Monica Catholic Church, Catholic Youth Organization, for the Use of the North Park Baseball Fields.**

Requested amendments to the contract included changing the ending date from June 11, 2011 to June 29, 2011 (page 2) and an addition of a sixth item regarding provision of proof of liability insurance within 30 days of City Council approval of this contract.

Motion to approve a contract with St. Monica Catholic Church CYO for the use of the North Park Baseball fields with the above mentioned amendments was made by Mr. Beehler. Seconded by Ms. Olds. Motion passed unanimously.

**6. Discussion and Appropriate Action to Develop and Approve a Contract with St. Monica School for the Use of the City Park Baseball Fields.**

Discussion began with Ms. Mylacraine inquiring about the possibility of using the scoreboard, whether or not concessions were permitted, and who is responsible for lining the fields and providing the bases.

Ms. Mylacraine was authorized use of the scoreboard and will receive instruction on its operation, lining of the fields and providing bases will be the school's responsibility, and verbiage regarding concessions will be added to the contract.

In addition to concessions verbiage, provision of proof of liability insurance within 30 days of City Council approval of this contract will be included to the contract.

Motion to approve a contract with St. Monica School for the use of the City Park baseball fields with the above mentioned amendments was made by Ms. Olds. Seconded by Mr. Beehler. Motion passed unanimously.

**7. Briefing from Interim City Manager and Director of Facilities to Discuss Park Improvements and Funding Sources. (John Quintanilla and Karl Hoppes)**

Briefing from Mr. Hoppes and Mr. Quintanilla followed by questions and answers.

Mr. Quintanilla and Mr. Hoppes then departed the meeting at 7:37 p.m.

**8. Discussion of Nominations for the Chairman's Seat for a One Year Appointment.**

Councilman Shadron reported Mr. Stubbs expressed interest in being nominated for the Chairman's seat.

All members present then mutually agreed to nominate Mr. Stubbs for the Chairman's seat for a one year appointment.

**9. Discussion to Identify Needs for Converse City Park and Converse North Park for Park Master Plan.**

Discussion from Mr. Hoppes' and Mr. Quintanilla's briefings earlier essentially covered much of this discussion item and all agreed to move on to the next agenda item.

**10. Update Discussions for Parks and Recreation Commission Scheduled Events for 2011.**

**A. Park and Shine. (Mr. Beehler and Ms. Olds)**

Mr. Beehler reported the Park and Shine scheduled for January 8, 2011 had to be cancelled due to weather. Mr. Beehler also suggested postponing these functions for a while because this is the time of year when most car enthusiasts are working on their vehicles rather than attending these functions. No new dates were established at this time.

**B. Easter Egg Hunt – April 16, 2011. (Ms. Harris and Ms. Olds)**

Ms. Olds reported working on donation letters and seeking volunteers at this time. Councilman Shadron reminded the members of the \$500 that is available for these functions, if needed.

**C. Joint Halloween Event with American Legion. (Chairwoman Dopierala)**

Nothing to report since Ms. Dopierala has moved away. All agreed to still participate in this event and to table the discussion until next meeting when all members are present.

**D. City of Converse 50<sup>th</sup> Anniversary Raffle – April 9, 2011.**

All agreed to try to gather "park-themed" items to put together a gift basket for the raffle. Ms. Olds then suggested putting items in a wagon rather than a basket and offered to obtain the wagon and the raffle tickets.

During this events discussion, Councilman Shadron took a moment to mention several members of the American Legion have expressed interest in participating in another 911 ceremony again this year. After a brief discussion, it was agreed that Councilman Shadron would check with the Fire and EMS Alumni and other groups to see if they already have plans for this event and report back at the next meeting to determine how the Parks and Recreation Commission would fit into the plans for this proposed event.

**11. Discussion and Action to Have a Float in the City of Converse 50<sup>th</sup> Anniversary Celebration Parade and Future Parades.**

Motion to disapprove having a float in the City of Converse 50<sup>th</sup> Anniversary Celebration Parade was made by Ms. Olds. Seconded by Mr. Taylor. Motion passed unanimously.

**12. Update Discussion on the Development of a Bird Guide for Bird Watchers at Converse North Park. (Mr. Stubbs and Mr. Taylor)**

Mr. Taylor reported that Mr. Stubbs has had more success in making contact with the Audubon Society and suggested postponing updates until Mr. Stubbs is present.

**13. Discussion and Action on Addressing the Problem of Pet Owners Not Cleaning Up Their Pet's Waste in Converse City Parks.**

Mr. Taylor reiterated that it is not a problem with pet owners not cleaning up after their pets, but rather, a desire to make the parks more pet-friendly by providing stations throughout the parks to assist pet owners with the means to clean up after their pets.

Costs were briefly discussed.

Motion to recommend adding this expense into the next fiscal year's budget was made by Mr. Taylor. Seconded by Ms. Olds. Motion passed unanimously.

**14. Discussion and Action to Determine a Parks and Recreation Commission Logo.**

Motion to disapprove determining a logo for the Parks and Recreation Commission at this time was made by Mr. Beehler. Seconded by Ms. Olds. Motion passed unanimously.

**15. Briefing by City Council Liaison.**

Councilman Shadron reported on a recent workshop to discuss the proposals received for the classification and compensation study, an executive session to narrow down the candidates for the City Manager's position, Ms. Laura Beehler was appointed to the Beautification and Environmental Commission, a public hearing to request a zoning change to allow the Sportsman Bar to move from its current location at Gibbs Sprawl and South Seguin to FM 78 was denied, approved authorization to the Interim City Manager to enter into a contract with the firm of Armstrong, Vaughan, and Associates to provide auditing services for the City, first and second readings of Ordinance 620, the purchase of an 800 gallon water tank for one of the fire trucks, briefing by the Utilities Department Director on the status of the fleet and equipment, selection of a company to perform the classification and compensation study (Werling Associates, San Antonio), and a proposal from the Mayor to begin a Strategic Planning Process to update the City Master Plan.

**16. Discussion of Agenda Items for Next Meeting.**

Parks and Rec Mtg. 1/10/11

- Discuss recommendations for park projects budget.
- 911 ceremony updates.
- Events updates.
- Bird watchers guide updates.
- Halloween event.

**17. Set Date and Time for Next Meeting – February 14, 2011 at 6:30 p.m.**

The date for the next regular Parks and Recreation Commission was changed from February 14, 2011 to Wednesday, February 16, 2011 at 6:30 p.m.

**18. Adjournment.**

Vice-Chairman Perez adjourned the meeting at 8:07 p.m.