



Minutes
PARKS AND ENVIRONMENTAL COMMISSION
June 13, 2016
5:00 P.M.

1. Call To Order. (Chairman)
Meeting called to order at 5:05 p.m.
2. Opening Ceremonies. (Chairman)
 - a. Moment of silence.
 - b. Pledge of Allegiance.
3. Roll Call, Establishment of Quorum & Recognition of Visitors. (Chairman)

Members present:

Rick Smith, commission chairman
Sam Perez, Vice Chairman
Wenceslao Santiago, commission member
Rodger Dennes, commission member
Manny Longoria, ex-officio member, director of public works
Nancy Droneburg, ex-officio member, City Council liaison
John Quintanilla, guest

Excused absences:

Vanessa Limones, ex-officio member, recording secretary
Anthony Woods

4. Citizens to be heard: This time is provided for Citizens to address the Parks and Environmental Commission on any issues and concerns under the commission's purview. No Parks and Environmental Commission Discussion or Action can be taken if an item is not on the Agenda. Please state your name and address for the record. Remarks should be limited to three minutes (3 min.).
None

5. Discussion and Appropriate Action of Consent Agenda. (Chairman)
 - a. May 9, 2016 minutes, Nancy Droneburg found error page 14b, states “Animal Shelter supposed to be ready June next year”, should state June this year 2016
 Motion to approve: Santiago
 Second: Smith
Motion passes.

6. Discussion on Future Parks and Community Developments by the Director of Community Development: (John Quintanilla)
 Kelly Susekov from GIS has broken down by zoning classification the land owned by Converse in terms of park area, B2-66 acres, B3-496 acres, I1-12 acres, R1-179 acres, R3- 3 acres and R6-13 acres. 20 acres of the Converse ETJ and 1604 & FM 78 is the only ETJ in the City. It is in the process of annexing, zoning has not been established as of yet. John will get with other surrounding cities and come back with fee structure or per resident park land development by next meeting.

7. Discussion and Update on Parks Master/Vision Plan and Strategic Plan Facilitation. (Manny Longoria)

City Park

Cost estimates for Strategic Plan is \$100k to build 2 base ball fields at City Park that includes lighting. These fields would be the same size as ball field #3 and #4.

 - A walking/bike trail that would connect existing North Hampton Trail to our trail. Trail would be approx. 3 mile with an estimate of \$294k. Grant opportunities are available to utilize towards this trail.
 - Picnic facilities (8) at \$6k each, made from concrete with shading, suggesting \$50k budget.
 - Parking Facility 25,000 sq ft facility 40 spaces, ADA accessible, curbing, gutters and 12” of compacted base since it’s in flood plain area at \$125k
 - Shaded children’s playground area at \$60k
 - Amphitheatre approx. \$250k
 - Totaling \$879,000

North Park

 - 1 soccer field and 1 football field with lighting
 - Walking/bike trail improvements, possibly connecting to Kitty Hawk
 - Picnic facilities with shading made from concrete (8) at \$6k ea.
 - Parking facility 25,000 sq ft.- 40 spaces \$125k
 - Replace children’s playground \$20k
 - New full basketball court & renovating the current basketball court with new fencing

- Concession stand
- Possible skate park

Manny states pursuing the walking trail through grant. Rick Smith suggests shifting the \$294k from walking/bike trail and using \$100k for concession stand with bathrooms and \$194k to lighting at basketball facility and the split the remaining amount of funds evenly. Manny also states it can also be used to address the irrigation issue.

8. Report from the Public Works Director (Manny Longoria)
 - a. City Council Chamber policy change allows City Council Chambers to be used for P&E meeting. City Council Chamber allows meeting to be videotaped. This will be effective September.
 - b. Swimming pool is doing great and this is the busiest it has ever been in years. Both Mary in the concession stand and Ian the onsite pool manager stated that it is busy. The other concession worker quit and we are looking to fill that position.

9. Review of Movie in The Park from June 4, 2016 (Chairman)

Movie in The Park was cancelled, due to inclement weather. Manny states two dates that are set aside from Slab Cinema is Friday, July 1st or Sunday, July 3rd. If no other date is available in August, then the date selected will be Friday July 1st. Vanessa will find out with Slab Cinema if there are any dates in August available so we can possibly combine with The Back to School Bash and email all members with the confirmation date. Popcorn, bags and scoop will be stored at Public Works.

10. Discussion on any new updates or details for potential future events. (Chairman)
 - a. Back to School event, August 2016 (Chairman)

Smith: no updates
 - b. Holiday Lights Competition (Chairman)

Smith: no updates
 - c. Fishing event proposal (Sam Perez)

Perez: Looking at November 5, 2016, volunteers can come from FFA group, Perez daughter is in FFA and he has spoke with FFA sponsor so they can work the event while getting the hours for their community service. Call the Event City of Converse Kids Fish Day, run it from 8am-noon, stop fishing at 11am each sponsor will have clip board of how many fish were caught, then pass out trophies/ribbons.

11. Chairman elections, to be effective July 1, 2016. (Chairman)

Nominations for Chairman- Rick Smith nominated Sam Perez as Chairman, Mr. Perez accepted. No other nominations.

Roll call vote:

Mr. Santiago- votes yes

Mr. Perez- votes yes

Mr. Dennes- votes yes

Mr. Smith- votes yes

12. Appointees to committees. (Chairman)

- Mr. Smith suggested Mr. Perez for Code Committee meets for 1 hour once a month at P.D conference room. Perez will have to check his schedule.

-Mr. Smith suggested Mr. Santiago for EDC Design Standards Sub Committee meets once a month to develop design standards for any commercial development, Mr. Santiago accepted.

-Mr. Smith suggested Mr. Dennes for the Converse Museum Committee if there is a seat available.

13. Report from City Council Liaison (Councilwoman Nancy Droneburg)

Nancy spoke with Mayor Regarding Converse Museum that there is new heating and AC but hasn't been leveled, no new roof and porch hasn't been done and Mayor said its coming up and he will let her know. Nancy is waiting on pictures of designs for animal shelter.

14. Agenda items for next meeting.

None discussed

15. Set date and time for next meeting.

Meeting: July 11, 6 p.m.

16. Adjournment.

The meeting was adjourned at 6:11p.m.

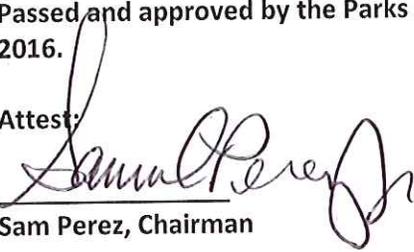
CERTIFICATION

The Parks and Environmental Commission of the City of Converse Met for a Regular Meeting at City Hall Conference Room Located at 405 S. Seguin Road to Discuss and Act on the Following Agenda Items:

CERTIFICATION

Passed and approved by the Parks and Environmental Commission this 11 day of July
2016.

Attest:


Sam Perez, Chairman