



*Expanding Horizons*

CITY OF CONVERSE  
CITY ADMINISTRATION

403 S. Seguin  
Converse, Texas 78109  
(210) 658-5356  
Fax: 659-0964  
www.conversetx.net

MINUTES  
CITY OF CONVERSE  
BUILDING AND STANDARDS COMMISSION  
Wednesday, May 27, 2015 - 6:30 P.M.

Be it known that the Converse Building and Standards Commission met in Regular Session on Wednesday, March 18, 2015 starting at 6:30 P.M. in the Converse Conference Room #1 at 405 S. Seguin Street.

1. Call Building and Standards Commission Meeting to Order. 6:30p.m.
2. Roll Call & Recognition of Visitors.  
Present:  
Commissioner James Lacarde, Chairman  
Commissioner Richard Caton, Member  
Commissioner Lloyd Littrell, Member  
Commissioner Everet Taylor, Member  
Commissioner Patrick O'Leary, Member  
Commissioner Reginal Harris, Alternate member  
Commissioner Joseph Guastella, Alternate member  
Le Ann Piatt, Assistant City Manager  
Zenobia West, Recording Secretary  
Absent:  
None
3. Approve Building and Standards Minutes for March 18, 2015 Commission meeting.  
Commissioner Littrell made a motion to approve the minutes. Commissioner O'Leary seconded the motion. The vote was unanimous.
4. Discussion and Appropriate Action regarding structures and properties not in compliance with Chapter 8, Article IV, of the Code of Ordinances, City of Converse, Texas:
  - A. **8022 Kitty Hawk**  
Commissioner Littrell made a motion to reduce the lien to \$7,500 for expenses accrued by the City; if the lien is not paid within 30 days then the original lien amount will be applied.  
Commissioner Taylor seconded the motion. Vote 4:1 Commissioner Caton.
  - B. **9060 FM 78**  
Commissioner Taylor made a motion to begin fines of \$500 per day until the work is completed and to notify the owner that this will go into effect.  
Commissioner Taylor amended his motion to state that the fines will be effective June 8, 2015.  
Commissioner Littrell seconded the motion. The vote was unanimous.
5. Discussion on the revised Chapter 8 Code of Ordinances.
6. City Council Liaison, Assistant City Manager & Commission Member Reports:  
In consideration of Texas Attorney General Opinion AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information; or recitation of existing policy. Any deliberation of or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.
  - A. Report by the City Council Liaison.

No liaison present at the meeting.

B. Reports by Director of Community Development and Assistant City Manager and Discussion of Future Agenda Items of Interest.

Future agenda items 202 Toepperwein Rd.

7. Schedule date for next Building and Standards Commission Meeting.  
The next meeting is scheduled for June 24, 2015
8. Adjournment. 8:08 p.m.