



Expanding Horizons

CITY OF CONVERSE
CITY ADMINISTRATION

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Minutes
PARKS AND RECREATION COMMISSION
April 13, 2015
6:30 P.M.

The Parks and Recreation Commission of the City of Converse Met for a Regular Meeting in the City Council Chambers at 402 South Seguin Street to Discuss the Following Agenda items:

1. Call To Order.
Meeting called to order By Chairman Stubbs at 6:35 pm.
2. Opening Ceremonies.
 - A. Invocation. - 1 minute Moment of Silence.
 - B. Pledge of Allegiance to The U.S Texas Flag
3. Roll Call, Establishment of Quorum & Recognition of Visitors.

Members in Attendance:

Commissioner Leon Stubbs- Chairman
Commissioner Anthony Woods- Member
Commissioner Rodger Dennes- Member
Commissioner Alovya Freelon- Member
Commissioner Irvin Hollowell- Member
City Council Liaison Councilwoman- Deborah James
City Staff Liaison Robert Browning- City Engineer

Members Absent:

Commissioner Sam Perez Jr. - Vice-Chair
Commissioner Tulita Harris-Member
Recording Secretary Vanessa Limones

Visitors Present:

**Substituting Recording Secretary Odie Martinez for Vanessa Limones
Stella Calvillo-EDC Executive Secretary
Beth Shadron- President of CCFAAA**

4. Citizens to be heard: This Time is provided for Citizens to address the Parks and Recreation Commission on any Issues and Concerns. No Parks and Recreation Commission Discussion or Action can be taken if the Item is not on the Agenda. Please Limit Your Remarks to Three (3) Minutes and State Your Name and Address for the Record.
 - A. **Beth Shadron- President of CCFAAA mentioned possible putting together a joint event at one of the City Parks to give more exposure to Fire Dept. and fundraisers to benefit Fire Department.**
5. Discussion and Appropriate Action to Approve Minutes of the Parks and Recreation Commission Meeting Conducted February 9, 2015.

Anthony Woods made motion to approve item #5; Seconded by Alovya Freelon. Motion passed unanimously.
6. Discussion and Appropriate Action to recommend to City Council the Appointment of Leon Stubbs as Chairman of the Parks and Recreation Commission.

Rodger Dennes made motion to approve item #6; Seconded by Irvin Hollowell. Motion passed unanimously.
7. Report on the Old Spanish Trail Initiative.

No report given. Mr. Dennes is still waiting on feed back.
8. Discussion on status of grant updates.
 - A. **Stella Calvillo gave update on grants. Stella states that Texas Parks and Wildlife requires Park Master Plan to be in place before we can apply for grants. UTSA College of architecture is willing to give us assistance, they sent over scope of work. Projected plan cost for scope of work is \$12,000. Stella contacted Texas Parks and Wildlife to see if this will be compliant, and is waiting for response.**
9. Discussion of final submission to Council of Revisions to Converse Ordinances related to Boards and Commissions. (City Engineer)
 - A. **Request to modify 2-166 (F) be changed to the commission shall review and make recommendations related to planning and executing the festivities at the annual NIOC conducted the first weekend in October. Mr. Hollowell made motion to approve item #9; Seconded by Alovya Freelon. Motion passed unanimously.**
 - B. **Mr. Lindgren will be presenting in the first reading at City Council meeting.**

10. Discussion and Appropriate Action regarding Night In Old Converse (NIOC) 2015 Contract (City Engineer)
 - A. Lions Club sent us copy of last year's contract (2014) for review. We will receive a copy of the 2015 contract once completed.**
 - B. NIOC will be first weekend in October 2015.**

11. Discussion and Appropriate Action to create list for future events.
 - A. Deborah James stated that Lion's Club wants to do some landscaping at City Park. Deborah will provide a list of the landscaping ideas to Mr. Stubbs and they will meet to do a walk through at the Park to share the ideas that will be leading up to NIOC Event.**
 - B. Mr. Browning asked Mr. Stubbs on the status of the Kayak event. There have been no updates.**
 - C. Mr. Stubbs will contact U.C and/or Live Oak regarding what arrangements need to be made for copyrights to bring back Movies in the Park.**
 - D. Deborah James suggests "Family Fun Day" at the Park. Cibolo and Schertz currently hold these events.**
 - E. Mr. Dennes will get information for possible kite and/or dog show.**
 - F. Fun run/walk event to celebrate Converse 150th year of education at North Park Mr. Stubbs will email everyone more information.**
 - G. April 25, 2015 P.D has Cops and Kids Picnic Event at North Park.**

12. Report from City Engineer
 - A. Paint has been ordered for Pavilion and restrooms. As soon as weather clears painting will begin. Colors are bling bling gold and majestic purple.**

13. Briefing by City Liaison.
 - A. Mr. Lott has permission to build parking lot adjacent to gymnastics on Kneupper St. and will also request a building to be built for cheerleading.**
 - B. Masonry and Tool Company off Kneupper asked for rezoning.**
 - C. Residential and commercial buildings on Kneupper going uphill.**
 - D. City trying to get billboards on 1604 near Kitty Hawk.**
 - E. 4 C's For Our Future Sweep (Converse Community Code Compliance) is underway with Commissioners and Waste Management to help clean & beautify neighborhoods in the City.**
 - F. Council voted and water restriction has been lifted.**
 - G. Deborah James notified Mayor today on getting new Liaison since tonight is her last night.**

14. Remarks by City Chairman Stubbs.
 - A. None**

15. Discussion of Agenda Items for Next Meeting.

A. No further discussion.

16. Set Date and Time for Next Meeting

May 11, 2015

17. Adjournment.

8:06 pm