



Expanding Horizons

CITY OF CONVERSE  
CITY ADMINISTRATION

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REVISED MINUTES  
CITY OF CONVERSE  
BUILDING AND STANDARDS COMMISSION  
Wednesday, February 18, 2015 - 6:30 P.M.

Be it known that the Converse Building and Standards Commission met in Regular Session on Wednesday, February 18, 2015 starting at 6:30 P.M. in the Converse Conference Room #1 at 405 S. Seguin Street.

1. Call Building and Standards Commission Meeting to Order. 6:30 p.m.
2. Roll Call & Recognition of Visitors.

Present:

Commissioner James Lacarde, Chairman  
Commissioner Richard Caton, Member  
Commissioner Lloyd Littrell, Member  
Commissioner Everet Taylor, Member  
Commissioner Patrick O'Leary, Member  
Commissioner Joseph Guastella, Alternate member  
Councilwoman Renee Paschall, Liaison  
Le Ann Piatt, Assistant City Manager  
Zenobia West, Recording Secretary

Absent:

Commissioner Reginal Harris, Alternate member

3. Approve Building and Standards Minutes for January 14, 2014 Commission meeting.

Commissioner Caton made a motion to approve the minutes. Commissioner Taylor seconded the motion. The vote was unanimous.

4. Discussion and Appropriate Action regarding structures and properties not in compliance with Chapter 8, Article IV, of the Code of Ordinances, City of Converse, Texas:

A. **607 Meadow Top**

Commissioner Caton made a motion to: secure the property; assess the any cost the City accrues against the property; ask the Assistant City Manager to provide updates on progress.

Commissioner Littrell seconded the motion. The vote was unanimous.

B. **9816 Meadow Hill**

Commissioner Taylor made a motion to remove the lien without penalizing the property owner. Commissioner O'Leary seconded the motion. The vote was unanimous.

C. **8022 Kitty Hawk**

Commissioner Littrell made a motion to: suspend fines until the next meeting; ask the Assistant City Manager to coordinate with the property owner as well as the contractor and provide update on the progress. Commissioner Caton seconded the motion. The vote was unanimous.

**D. 7406 Rocky Trail**

Commissioner O'Leary made a motion to: have the Assistant City Manager acquire information for pool cover cost estimates; keep the Commission updated on the efforts to locate next of kin and place property back on the agenda as necessary.

Commissioner Taylor seconded the motion. The vote was unanimous.

**E. 202 Toepperwein**

Commissioner Caton made a motion to ask the Assistant City Manager to investigate finding a solution for the property and report back to the Commission.

Commissioner Littrell seconded the motion. The vote was unanimous.

**F. 9060 FM 78**

Commissioner O'Leary made a motion to: have the City follow up with the property; schedule and perform City inspection and report back to Commission at the next meeting.

Commissioner Littrell seconded the motion. The vote was unanimous.

5. City Council Liaison, Assistant City Manager & Commission Member Reports:

In consideration of Texas Attorney General Opinion AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information; or recitation of existing policy. Any deliberation of or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

A. Report by the City Council Liaison.

1. The Speed Zone on Rocket Lane has changed. The new times will be 7am-9am and 3p-5p.
2. TexStar Bank was awarded the contract to be the City's depository.
3. The sidewalk construction project from Coppersky to Lower Seguin Rd was approved.
4. The EDC and the City's participation were approved for the infrastructure improvement on the waterline at Heights of Converse located off of Kitty Hawk Rd.
5. There was a first reading for prohibited parking. The new areas affected are Placid Park and Dream Ave to Coers.
6. The City has hired a new Director of Finance whom will star in March.

B. Reports by Director of Community Development and Assistant City Manager and Discussion of Future Agenda Items of Interest.

- o 607 Meadow Top – Item removed from agenda
- o 9816 Meadow Hill – Item removed from agenda
- o 8022 Kitty Hawk – Updates will be provided
- o 7406 Rocky Trail – Item removed from agenda

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- 202 Toepperwein – Updates will be provided
  - 9060 FM 78 – Updates will be provided
6. Schedule date for next Building and Standards Commission Meeting to be held March 18, 2015.
7. Adjournment. 8:42 p.m.